

April 23, 2024

A regular meeting of Shawville Council was called to order by Mayor Bill McCleary, at the town hall at 7:30 p.m., April 23, 2024 with Councillors, Richard Armitage, Bill Hobbs, Brent Leach, Katie Sharpe and Denzil Yach as well as Crystal Webb, Director General.

Councillor Julien Gagnon motivates his absence

80-24 Moved by Richard Armitage, and resolved that the agenda be adopted with the Business Arising addition of C) adoption of Second Draft 465 to amend zoning By-Law number 417 and remove item 7. Quotes town hall steps. Carried unanimously.

1. Adoption of Agenda
2. Adoption of regular meeting April 9, 2024
3. Visitors Question Period
4. Business Arising
  - A) Incinerator
  - B) Amend resolution - Street banners
  - C) Adoption of Second Draft 465 to amend zoning By-Law number 417
5. Plan Des Gestion Des Actifs - (Primeau)
6. Cimco - Quote Ammonia Compressor valves
7. Grass Cutting Tenders
8. Painting lines for McDowell track
9. Burning Permits
10. Install Flashing Light - Bike Trail
11. Correspondence
12. Committee Report
13. Adjournment

81-24 Moved by Brent Leach, that the minutes of the regular meeting of March 26, 2024 be adopted as circulated. Carried unanimously.

Visitors Question Period

Colleen Belanger, Grant Hodgins, Neil Woodman re. Incinerator

**WHEREAS:** a number of residents have voiced opposition to the MRC incinerator project;

**WHEREAS:** not enough information has been provided concerning environment impact;

**WHEREAS:** the Municipality of Shawville expresses the interest in a zero waste initiatives;

82-24 **THEREFORE:** it is moved by Richard Armitage that the council of the Municipality of Shawville authorizes to rescind resolution number 234-23. Carried unanimously.

Moved by Bill Hobbs, that the council of the Municipality of Shawville authorizes to amend resolution number 70-24, to purchase 25 different style banners 28" x 60" from Enseignes Pontiac Enr. made with PVC 2 sided with a laminate for UV protection with top and bottom pockets, in the amount of \$2,699.05 taxes included. Carried unanimously.

**MUNICIPALITY OF SHAWVILLE**  
**SECOND DRAFT BY-LAW NUMBER 465**  
**TO AMEND ZONING BY-LAW NUMBER 417**

**WHEREAS:** the Planning Advisory Committee has received a request from Marian Schwartz and Maison PAJ for #0551-34-4869 and #0551-34-6550.

**WHEREAS:** Councillor Richard Armitage, brings in a notice of motion to amend zoning by-law number 417 in zone CM-7 and RE-8. The zoning amendment will include Group 1- Dwelling Groups Medium density R2 and High density R3 - Class for these 2 zones.

**WHEREAS:** the Planning Advisory Committee has recommended that it is advisable to amend by-law 417 to allow in the Zoning By-Law Number 417 the following:

Zone: CM-7

1. Dwelling Groups

Low Density - Class R1

To also be included in:

1. Dwelling Groups
  - Medium Density - Class R2
  - High Density - Class R3

Zone: RE-8

1. Dwelling Groups
  - Low Density - Class R1
  - Medium Density - Class R2

To also be included in:

1. Dwelling Groups
  - High Density - Class R3

Municipality of Shawville  
 By-Law 417  
 Zoning Bylaw

Zone Number	1	2	3	4	5	6	7	8	9	10
Dominant Use	CM	CM	CM	CM	PU	RE	CM	RE	PU	C
<b>1. DWELLING GROUPS</b>										
Low density – Class R1		X	X	X		X	X	X		
Medium density – Class R2	X	X	X	X		X	X	X	X	
High density – Class R3			X			X	X	X	X	
<b>2. COMMERCIAL AND SERVICES GROUPS</b>										
Neighbourhood - Class C1	X	X	X	X			X			X
Municipal – Class C2	X	X	X	X			X		X	X
Semi-industrial – Class C3			x							
<b>3. TOURISM AND RECREATION GROUPS</b>										
Recreation and Leisure – Class RT 1										
Tourist Accommodation – Class RT2										
<b>4. INDUSTRIES GROUPS</b>										
Light industry – Class I1										
Medium industry – Class I2										
<b>5. PUBLIC GROUPS</b>										
Neighbourhood – Class P1					X				X	
Community – Class P2	X	X							X	X
Parks and green spaces – Class P3										
Utilities – Class P4										
<b>6. AGRICULTURE GROUPS</b>										
Cultivation – Class A1										
Breeding – Class A2										
<b>7. FORESTRY GROUPS</b>										
Forest management – Class F1										
<b>USES SPECIFICALLY EXCLUDED</b>										
See Notes		(a)	(a)	(a)		(a)	(a)	(a)		
<b>USES SPECIFICALLY ALLOWED</b>										
See Notes								(e)		
<b>MINIMUM LAYOUT STANDARDS</b>										
Front setback (m)	2	2	2	2	4	2	2	1	1	2
Side setback (m)	0	1	1	1	2	1	1	1	1	1
Rear setback (m)	2	2	2	2	2	2	2	2	1	2
<b>SPECIAL PROVISIONS</b>										
Lakes and watercourses										
Setback from Highway 148 or 303										
Authorization from CPTAQ										

**WHEREAS:** A public consultation meeting was held Monday April 22, 2024

84-24 **Therefore:** it is moved by Richard Armitage, and resolved that the second draft of By-Law Number 465 is amended as follows: in zone CM-7 and RE-8. The zoning amendment will include Group 1- Dwelling Groups Medium density R2 and High density R3 - Class for these 2 zones.

Second draft of By-Law number 465 was adopted as read at a regular meeting of Council held April 23, 2024 will come into force according to law.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director General

**CONSIDERING THAT** the Municipality of Shawville recognizes the importance of effectively managing its municipal assets to ensure their long-term sustainability;

**CONSIDERING THAT** the gestion des actifs (PGA) the objective of asset management is to implement the activities required to maintain assets in a condition to provide sustainable, quality services to citizens;

**CONSIDERING THAT** the Asset Management Plan (AMP) contributes to achieving the municipality's strategic objectives and providing sustainable, quality services in line with the agreed level of service;

**CONSIDERING THAT** the Municipality of Shawville has familiarized itself with the Ministry's AMP guide and related tools, and understands each part of the AMP;

**CONSIDERING THAT** the AMP makes it possible to optimize the use of financial and human resources by identifying priority assets and planning expenditures more proactively;

85-24 **IT IS RESOLVED** by Bill Hobbs, that the Municipality of Shawville undertakes to;

Develop and implement a water management plan to optimize the management of its municipal assets;

Submit to the Ministère des Affaires municipales and L'Habitation, the PGA summary and the information required by the latter. Carried unanimously.

86-24 Moved by Denzil Yach, that the council of the Municipality of Shawville authorizes to accept quote number MW240072 from Cimco in the amount of \$3,159.00 plus taxes for the following:

Repack the following ammonia compressor valves

- C1 - Suction and Discharge

Remove and replace the following gaskets due to hard water

- Name plate cover gaskets
- Water jacket flange gaskets
- Oil cooler gasket. Carried unanimously.

87-24 Moved by Bill Hobbs, that the council of the Municipality of Shawville authorizes to hire the lowest grass cutting tender received from 13064921 Canada Inc. for the 2024, 2025 and 2026 season. Is also resolved that both parties will sign a three year contract.

**13064921 Canada Inc.**  
**Yohan Lamoureux**

**Pumping Station -West Street**

2024 \$600.00 plus taxes  
2025 \$600.00 plus taxes  
2026 \$600.00 plus taxes

**Near the West End Shawville Sign**

2024 \$600.00 plus taxes  
2025 \$600.00 plus taxes  
2026 \$600.00 plus taxes

**Mill Dam Park - Clarendon Street**

2024 \$1,800.00 plus taxes  
2025 \$1,800.00 plus taxes  
2026 \$1,800.00 plus taxes

**Sidewalks along Highway 148**

2024 \$600.00 plus taxes  
2025 \$600.00 plus taxes  
2026 \$600.00 plus taxes

**Springs Municipal Yard - Calumet Street**

2024 \$1,000.00 plus taxes  
2025 \$1,000.00 plus taxes  
2026 \$1,000.00 plus taxes

**Centennial Park - Highway 148**

2024 \$1,100.00 plus taxes  
2025 \$1,100.00 plus taxes  
2026 \$1,100.00 plus taxes

Discussion: Painting lines for McDowell track

Discussion: Issuing burning permits

88-24 Moved by Richard Armitage that the council of the Municipality of Shawville authorizes to purchase 3 sets of flashing lights, two are to be located on Route 303 and one on Clarendon Street. Carried unanimously.

**Correspondence**

-Letter received from the Parents Voice re. Touch a Truck Shawville 2024

-Letter received from Shawville Long Term-Care unit located in Shawville re. A donation towards an online auction

89-24 Moved by Brent Leach, that the council of the Municipality of Shawville authorizes to donate two Shawville Fair ride passes for the Shawville Long Term Care unit auction. Carried unanimously.

-Emailed received from Denise Morissette re. Fishing Derby Mr. Andre Fortin has allocated \$1,000.00 towards the 2024 fishing derby.

**Committee Reports**

Mayor Bill McCleary

Quote received from Renovations Delta Inc. re. Patch and Painting and patching the municipal office

Bill Hobbs  
Hydro Québec Street Lights

Katie Sharpe  
Fuel Allowance  
In-school Firefighter 1 program  
Social Media - Facebook and Website

90-24      Moved by Katie Sharpe that the council authorizes a weekly fuel allowance of \$25.00 to Wesley Tubman, while using his own vehicle to work at Mill Dam Park. Carried unanimously.

**WHEREAS:** the MRC Pontiac has coordinated an in-school Firefighter 1 program in collaboration with the Sieur-de-Coulonge high school;

**WHEREAS:** this training will qualify these students as fully qualified firefighter I recognized firefighters as dictated by École nationale des pompiers du Québec;

**WHEREAS:** this training program is fully funded by the MRC Pontiac and the ministry of public security's financial aid program;

**WHEREAS:** the students have requested support from their respective municipalities in order to better understand the role of a firefighter;

**WHEREAS:** this support can come in the form of accompaniment throughout their training, the organization of training sessions, their hiring as a member of local fire department or any other combination of these elements;

91-24      **THEREFORE:** it is moved by Katie Sharpe, that the Municipality of Shawville supports this program and is willing to provide some combination of time, resources or coordination to be determined, to aid this training program reach their goal of qualifying additional firefighters that could possibly become permanent firefighters within our municipality. Carried unanimously.

Denzil Yach  
Grading parking lots  
Patching  
Street Names

Brent Leach  
Potholes

Richard Armitage  
Financial Statement  
Pumping Station

- 92-24 Moved by Richard Armitage that the council of the Municipality of Shawville authorizes to accept quote number 178 and 179 in the amount of \$2,759.40 taxes included from Rénovations Delta inc. for patching and painting walls at the municipal office. Carried unanimously.
- 93-24 Moved by Brent Leach, that the meeting be adjourned at 9:05 p.m.

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Mayor

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Director General