

September 24, 2024

A regular meeting of Shawville Council was called to order by Pro Mayor Richard Armitage, at the town hall at 7:30 p.m., September 23, 2024, with Councillors, Bill Hobbs, Brent Leach and Denzil Yach as well as Crystal Webb, Director General.

Mayor Bill McCleary motivates his absence
Councillor Katie Sharpe motivates her absence
Councillor Julien Gagnon motivates his absence

195-24 Moved by Brent Leach and resolved that the agenda be adopted.

1. Adoption of Agenda
2. Adoption of regular meeting September 10, 2024
3. Visitors Question Period
4. Business Arising
- A) Subdivision Plan re. 114219 located Howard Group Development
5. Snow Contract
 - A) Salt
 - B) Hauling Snow
 - C) Sand
 - D) Bulldozer pile and push snow
6. Adoption of Harassment Policy
7. Adoption of By-Law 432-001 Fire Permits
8. Derek Senack/Valley Electric
9. Notice of motion
 - A) By-Law 441-5 to set new rates of remuneration for the Mayor and the Councillors
 - B) Notice to amend by-law 445-3 to establish a garbage tax per domestic units.
 - C) Notice of motion to amend by-law number 446-5 to impose a tax rate for the year
 - D) Notice of motion to amend by-law number 444-5 to revise residential and commercial water and sewerage taxes.
10. Jason Hynes Construction Inc.
 - A) EST252 - Roadcut on Rectory Road hydrant
 - B) Invoice number 302 - Bristol Street
 - C) Invoice number 303 - Lang Street
 - D) Invoice number 304 - Lang, Main, King and John Dale
11. Correspondence
12. Committee Report
13. Adjournment

- 196-24 Moved by Brent Leach, that the minutes of the regular meeting of September 10, 2024, be adopted. Carried unanimously.

Visitors Question Period

Christine Armitage and Tea Allaire attend the council meeting

- 197-24 Moved by Bill Hobbs, that the council of the Municipality of Shawville authorizes to accept the recommendation from Building Inspector Charles Gallant to allow a new subdivision for lot numbers 5 638 263, 5 638 257, 5 640 576, 5640 577 and 5 640 578 plan number 1141219 located in the Howard Group Development in order to permit a partial serviced lot with the minimal dimensions under the new CIMA+ Plans prepared by Engineer Patria Thauvette for the Maplewood Subdivision and to merge 2 other lots together. Carried unanimously.

Salt season 2024-2025

(All taxes are not included in prices)

Warwick Salt - 145.00 per ton
Mines Seleine - 133.84 per ton
Compass Minerals - 118.15 per ton

- 198-24 Moved by Bill Hobbs that the Council of the Municipality of Shawville awards the tender for salt to Compass Minerals for the winter season 2024-2025 in the amount of \$118.15 per ton plus taxes. Carried unanimously.

Hauling Snow season 2024-2025

(All taxes are not included in prices)

Darwin Stephens 1999 Freightliner \$85.00 per hr
Kelly Brothers Equip. rentals
Truck 1 2019 Peterbilt model 567 Triaxle \$125.00 per hr
Truck 2 2003 Peterbilt model 330 \$100.00 per hr
Brian Stanton 2004 Sterling \$132.66 per hr
Mickey McGuire
Truck 1 - 2021 Peterbilt Tri-Axle \$125.00 per hr
Truck 2 - 2006 Sterling Tri-Axle \$125.00 per hr
Truck 3 - 2020 Midland 2 ax6 \$140.00 per hr
Jason Cartier - 2016/2005 Mack Midland \$130.00per hr
Todd Brownlee - 1996 Western star model 48645 \$83.00 per hr.

- 199-24 Moved by Bill Hobbs, that the Council of the Municipality of Shawville will hire the aforementioned trucks for hauling the snow from the municipal streets for the winter season 2024-2025. Carried unanimously.

Sand season 2024-2025

(All taxes are not included in prices)

Les Entreprises Brian Stanton Ltée \$10.25

Mickey McGuire Construction Ltd. \$18.00

Darwin Stephens \$13.50

Sable & Gravier \$13.31

- 200-24 Moved by Brent Leach and resolved that the council of the Municipality of Shawville authorizes to accept the tender for 350 metric tonnes of sand including loading, hauling, and mixing from Les Entreprises Brian Stanton Ltée in the amount of \$10.25 per MT plus taxes, for the 2024-2025 season. Carried unanimously.

Bulldozer season 2024-2025

(All taxes are not included in prices)

Les Entreprises Brian Stanton Ltée \$110.00 per hr

Mickey McGuire Construction Ltd. \$155.00 per hr

- 201-24 Moved by Denzil Yach, that the council of the Municipality of Shawville authorizes to accept the tender for bulldozer from Les Entreprises Brian Stanton Ltée in the amount of \$110.00 per hour plus taxes for the 2024-2025 season. Carried unanimously.

**Municipality of Shawville
Policy for the prevention and management
of situations of harassment, violence and
incivility at work**

WHEREAS: Everyone has the right to work in a working environment that protects their health, safety and dignity.

WHEREAS: The Act respecting labour standards provides for the obligation for all employers to adopt and make available a policy for the prevention and management of harassment situations, including a section on conduct of a sexual nature.

WHEREAS: The Municipality of Shawville adopted such a policy on November 23, 2010, resolution no 321-10 and that an update is required following the adoption of the Act to prevent and combat psychological harassment and sexual violence in the workplace.

WHEREAS: The Municipality of Shawville is committed to adopting proactive and preventive behaviors with respect to any situation resembling harassment, violence or incivility at work, as well as to making the entire organization responsible in this regard.

WHEREAS: The Municipality of Shawville does not tolerate or accept any form of harassment, violence or incivility in its workplace.

THAT: It is the responsibility of each member of the municipal organization to contribute to and promote the preservation of a healthy working environment.

THAT: The Municipality of Shawville repeals resolution number 321-10 adopted on November 23, 2010.

THAT: A copy of the policy will be provided to each elected officials and employees.

THAT: A signed copy is to be filed in the elected official file as well as the employee's personal file.

THAT: The Municipality of Shawville adopts the policy for the prevention and management of incidents of harassment, violence, or inhumanity at work.

202-24 **THEREFORE;** it is proposed by Bill Hobbs that the council of the Municipality of Shawville authorises to adopt the harassment, violence and incivility policy for the Municipality of Shawville employees and elected officials. Carried unanimously.

Discussion: Adoption of By-Law 432-001 Fire Permits was tabled

203-24 Moved by Brent Leach, that the Council of the Municipality of Shawville authorizes to hire Derek Senack/Valley Electric as the Municipal town electrician on a two-year basis. A charge of \$150.00 plus taxes, will be charged for a service call which includes the first hour of work. For the year 2024-2025 an hourly rate of \$110.00 per hour for electrician plus taxes and as for the apprentice rates, and for year two an hourly rate of \$112.00 per hour for electrician plus taxes and as for the apprentice rates they are as follows:

2024-2025

Electrician 110\$/hr

Apprentice as follows:

4th year 90\$/hr

3rd year 85\$/hr

2nd year 75\$/hr

1st year 70\$/hr

2025-2026

Electrician is 112\$/hr

Apprentice as follows:

4th year 94\$/hr

3rd year 88\$/hr

2nd year 78\$/hr

1st year 74\$/hr. Carried unanimously.

Councillor Brent Leach brings in a notice of motion to amend By-Law 441-5 to set new rates of remuneration for the Mayor and the Councillors.

Councillor Denzil Yach brings in a notice of motion to amend By-Law 445-3 to establish a garbage tax per domestic units.

Councillor Bill Hobbs brings in a notice of motion to amend By-Law number 446-5 to impose a tax rate for the year.

Councillor Denzil Yach brings in a notice of motion to amend By-Law number 444-5 to revise residential and commercial water and sewerage taxes.

204-24 Moved by Denzil Yach, that the council of the Municipality of Shawville authorizes to accept EST252 from Jason Hynes Construction Inc., for an amount of \$546.13 taxes included for the road cut located on Rectory Road at the Fire Hydrant. Carried unanimously.

205-24 Moved by Denzil Yach, that the council of the Municipality of Shawville authorizes to pay invoice number 302 from Jason Hynes Construction Inc. for paving Bristol Street price includes sawcut and removal of fine grade, pave ESG-10 commercial asphalt at 2" in the amount of \$23,075.48 taxes included as part of our grant. Carried unanimously.

- 206-24 Moved by Bill Hobbs, that the council of the Municipality of Shawville authorizes to pay invoice number 303 from Jason Hynes Construction Inc. in the amount of \$62,830.39 taxes included for the pavement located on Lang Street. Carried unanimously.
- 207-24 Moved by Bill Hobbs, that the council of the Municipality of Shawville authorizes to pay invoice number 304 from Jason Hynes Construction Inc. in the amount of \$4,167.84 taxes included for the sawcut remove asphalt add stone and compact supply commercial asphalt with compaction, for the following areas: Lang at Fairgrounds, 542 Main Street, 518 King Street and 751 JohnDale Road. Carried unanimously.

Correspondence

E-mail received from Melanie Pieschke re. Request for the street closure - Street Market

Committee Reports

Pro Mayor Richard Armitage
Purchase two more no parking signs

Bill Hobbs
Recommendation from the Fire Chief re. New Lieutenant

- 208-24 Moved by Bill Hobbs, that the council of the Municipality of Shawville authorizes to accept the recommendation from the Fire Chief to appoint Travis Corrigan as a new Lieutenant. Carried unanimously.

Brent Leach
Streetlight's not working - Victoria Avenue

Denzil Yach
Heavy Garbage pick up
Flushing Sewer Line
Remove flowerpots

- 209-24 Moved by Brent Leach, that the meeting be adjourned at 8:00 p.m.

Mayor

Director General