

March 26, 2024

A regular meeting of Shawville Council was called to order by Mayor Bill McCleary, at the town hall at 7:36 p.m., March 26, 2024 with Councillors, Richard Armitage, Julien Gagnon, Bill Hobbs, Brent Leach, Katie Sharpe, and Denzil Yach as well as Crystal Webb, Director General.

56-24 Moved by Brent Leach, and resolved that the agenda be adopted. Carried unanimously.

1. Adoption of Agenda
2. Adoption of regular meeting March 12, 2024
3. Visitors Question Period
4. Business arising from the working session
 - A) Wurth
 - B) Quote Pontiac Printshop Street Banners
 - C) Send out Equity notice Grass Cutting Tender
 - D) Hire a notary to purchase Lot Number 5638378
5. Business arising from the Planning Committee
 - A) Final version By-Law 457 to amend the zoning By-Law 417
 - B) Final version By-Law 459 to amend the zoning By-Law 417
 - C) Notice of Motion and first Draft of By-Law number 465 To amend zoning By-Law number 417
6. By-Law 387-1 Delegation of Certain Powers
7. Quote from Smart Consultant - Sewer Pipe with GPS
8. Quote from JR Brisson - Digging Bucket
9. Quote from Bill McLachlin
10. Correspondence
11. Committee Report
12. Adjournment

57-24 Moved by Julien Gagnon, that the minutes of the regular meeting of March 12, 2024 be adopted as circulated. Carried unanimously.

Visitors Question Period

Linda Davis, Christine Armitage, Tea Allair, attended the meeting to discuss the incinerator

Business arising from the working session

Discussion: Bolt bin provided by WURTH

Discussion: Street banners - get another quote

Discussion: Advertising grass cutting contract 3 years

WHEREAS: The Municipality of Shawville and Clarendon both agree to the purchase lot number 5638378, roll number 0551-56-6220;

WHEREAS: The Municipality of Shawville will hire a notary to prepare a contract for a purchase agreement to be in date of January 6, 2025, between the property owner and the Municipality of Shawville;

WHEREAS: Both Municipalities agree to purchase the property for a total amount in the following:

Purchase price \$10,000.00 per Municipality for a total of 20,000.00,

Demolition \$10,000.00 each per Municipality for a total of no more than \$20,000.00,

Notary fees to be divided between both Municipalities;

58-24 Moved by Richard Armitage, that the council of the Municipality of Shawville authorizes the Director General Crystal Webb to proceed with the necessary steps for the purchasing of the immovable. Carried unanimously.

MUNICIPALITY OF SHAWVILLE
FINAL VERSION BY-LAW NUMBER 457
TO AMEND THE ZONING BY-LAW NUMBER 417

WHEREAS: the Planning Advisory Committee has received a request from New Hope Christian Fellowship Church roll #0451-88-3486 and #0451-79-9526

WHEREAS: the Planning Advisory Committee has recommended that it is advisable to amend the Zoning By-Law Number 417 to allow in the zoning By-Law 417 the following:

Zone RE21

1. Dwelling Groups

Low Density - Class R1

To also be included in:

5. Public Groups
Neighbourhood - Class P1

Municipality of Shawville
By-Law 417
Zoning Bylaw

Zone Number	21	22	23	24	25	26	27	28	29	30
Dominant Use	RE	RE	C	CM	C	RE	RE	C	CO	IN
1. DWELLING GROUPS										
Low density- Class R1	X	X	X	X		X	X	X		
Medium density- Class R2		X								
High density- Class R3		X								
2. COMMERCIAL AND SERVICES GROUPS										
Neighbourhood - Class C1				X						
Municipal - Class C2									X	X
Semi-industrial - Class C3			X		X			X	X	X
3. TOURISM AND RECREATION GROUPS										
Recreation and Leisure - Class RT 1										
Tourist Accommodation - Class RT2										
4. INDUSTRIES GROUPS										
Light industry - Class I1										X
Medium industry - Class I2										
5. PUBLIC GROUPS										
Neighbourhood - Class PI	X									
Community - Class P2										
Parks and green spaces - Class P3		X				X	X		X	
Utilities - Class P4										
6. AGRICULTURE GROUPS										
Cultivation - Class A1	X	X							X	X
Breeding - Class A2										
7. FORESTRY GROUPS										
Forest management - Class F1										
USES SPECIFICALLY EXCLUDED										
See Notes	(a)	(a)	(a)	(a)		(a)		(a)		
USES SPECIFICALLY ALLOWED										
See Notes										
MINIMUM LAYOUT STANDARDS										
Front setback (m)	7.6	7.6	7.6	6	15	7.6	7.6	7.6	-	10
Side setback (m)	2	2	2	2	4	2	2	2	-	4
Rear setback (m)	7	7	2	2	4	7	7	2	-	2
SPECIAL PROVISIONS										
Lakes and watercourses										
Setback from Highway 148 or 303										
Authorization from CPTAQ										

WHEREAS: Councillor Bill Hobbs, brings in a notice of motion to amend zoning by-law number 417 in zone RE21. The zoning amendment will include Group#5 - Public Groups Neighbourhood - Class PI Places of Worship into this zone for this lot.

WHEREAS: The original text of By-law 457 did not conform with the Provincial LAU (ACT RESPECTING LAND USE PLANNING AND DEVELOPMENT) guidelines, the MRC Pontiac Land Planner recommended to change some of By-law 457 wording to be conform with the Provincial LAU guidelines in order to obtain conformity with the land plan use from the MRC Pontiac.

59-24

Therefore: it is moved by Bill Hobbs, and resolved that By-Law Number 457 is amended as follows: In zone RE21. The zoning amendment will include Group#5 - Public Groups Neighbourhood - Class PI into this zone RE21.

By-Law number 457 was adopted as read at a regular meeting of Council held March 26, 2024 will come into force according to law.

Mayor

Director General

MUNICIPALITY OF SHAWVILLE
FINAL VERSION BY-LAW NUMBER 459
TO AMEND THE ZONING BY-LAW NUMBER 417

WHEREAS: The Planning Advisory Committee has received requests from local Main St. Store front Owners. Asking to protect the commercial store front along Main St. in the commercial areas.

WHEREAS: the Planning Advisory Committee has recommended that it is advisable to amend the Zoning By-Law Number 417 to restrict:

Main floor along Main Street in Zone CM-1 to be restricted to Commercial and Services Group usage

WHEREAS: Richard Armitage brings in a notice of motion on April 11, 2023

WHEREAS: Under CM1 an addition under usages specifically allowed

f) Main floor commercial usage

Municipality of Shawville
By-Law 417
Zoning

Zone Number	1	2	3	4	5	6	7	8	9	10
Dominant Use	CM	CM	CM	CM	PU	RE	CM	RE	PU	C
1. DWELLING GROUPS										
Low density – Class R1		X	X	X		X	X	X		
Medium density – Class R2	X	X	X	X		X		X	X	
High density – Class R3			X			X			X	
2. COMMERCIAL AND SERVICES GROUPS										
Neighbourhood - Class C1	X	X	X	X			X			X
Municipal – Class C2	X	X	X	X			X		X	X
Semi-industrial – Class C3			x							
3. TOURISM AND RECREATION GROUPS										
Recreation and Leisure – Class RT 1										
Tourist Accommodation – Class RT2										
4. INDUSTRIES GROUPS										
Light industry – Class I1										
Medium industry – Class I2										
5. PUBLIC GROUPS										
Neighbourhood – Class P1					X				X	
Community – Class P2	X	X							X	X
Parks and green spaces – Class P3										
Utilities – Class P4										
6. AGRICULTURE GROUPS										
Cultivation – Class A1										
Breeding – Class A2										
7. FORESTRY GROUPS										
Forest management – Class F1										
USES SPECIFICALLY EXCLUDED										
See Notes		(a)	(a)	(a)		(a)	(a)	(a)		
USES SPECIFICALLY ALLOWED										
See Notes	(f)							(e)		
MINIMUM LAYOUT STANDARDS										
Front setback (m)	2	2	2	2	4	2	2	1	1	2
Side setback (m)	0	1	1	1	2	1	1	1	1	1
Rear setback (m)	2	2	2	2	2	2	2	2	1	2
SPECIAL PROVISIONS										
Lakes and watercourses										
Setback from Highway 148 or 303										
Authorization from CPTAQ										

NOTES

Uses specifically excluded

- (a) Mobile home

Uses specifically allowed

- b) Dumpsite
(c) Commercial greenhouse
(d) Parking of one heavy truck per separate lot
(e) Crematorium
(f) Main floor Commercial and Services usage only along Main St.

WHEREAS: The original text of By-law 459 did not conform with the Provincial LAU (ACT RESPECTING LAND USE PLANNING AND DEVELOPMENT) guidelines, the MRC Pontiac Land Planner recommended to change some of By-law 459 wording to be conform with the Provincial LAU guidelines in order to obtain conformity with the land plan use from the MRC Pontiac.

60-24

THEREFORE: it is moved by Katie Sharpe to amend the zoning By-Law Number 417 to restrict Zone CM-1 the Main floor Commercial and Services usage. The zoning amendment will include the Group 2 usage for every lot within the zone CM-1.

By-Law Number 459 was adopted as read at a regular meeting of Council held March 26, 2024 and will come into force according to law.

Mayor

Director General

MUNICIPALITY OF SHAWVILLE
FIRST DRAFT BY-LAW NUMBER 465
TO AMEND ZONING BY-LAW NUMBER 417

WHEREAS: the Planning Advisory Committee has received a request from Marian Schwartz and Maison PAJ for #0551-34-4869 and #0551-34-6550.

WHEREAS: Councillor Richard Armitage, brings in a notice of motion to amend zoning by-law number 417 in zone CM-7 and RE-8. The zoning amendment will include Group 1- Dwelling Groups Medium density R2 and High density R3 - Class for these 2 zones.

WHEREAS: the Planning Advisory Committee has recommended that It is advisable to amend by-law 417 to allow in the Zoning By-Law Number 417 the following:

Zone: CM-7

2. Dwelling Groups

Low Density - Class R1

To also be included in:

1. Dwelling Groups
Medium Density - Class R2
High Density - Class R3

Zone: RE-8

1. Dwelling Groups
Low Density - Class R1
Medium Density - Class R2

To also be included in:

1. Dwelling Groups
High Density - Class R3

Municipality of Shawville
By-Law 417
Zoning Bylaw

Zone Number	1	2	3	4	5	6	7	8	9	10
Dominant Use	CM	CM	CM	CM	PU	RE	CM	RE	PU	C
1. DWELLING GROUPS										
Low density – Class R1		X	X	X		X	X	X		
Medium density – Class R2	X	X	X	X		X	X	X	X	
High density – Class R3			X			X	X	X	X	
2. COMMERCIAL AND SERVICES GROUPS										
Neighbourhood - Class C1	X	X	X	X			X			X
Municipal – Class C2	X	X	X	X			X		X	X
Semi-industrial – Class C3			x							
3. TOURISM AND RECREATION GROUPS										
Recreation and Leisure – Class RT 1										
Tourist Accommodation – Class RT2										
4. INDUSTRIES GROUPS										
Light industry – Class I1										
Medium industry – Class I2										
5. PUBLIC GROUPS										
Neighbourhood – Class P1					X				X	
Community – Class P2	X	X							X	X
Parks and green spaces – Class P3										
Utilities – Class P4										
6. AGRICULTURE GROUPS										
Cultivation – Class A1										
Breeding – Class A2										
7. FORESTRY GROUPS										
Forest management – Class F1										
USES SPECIFICALLY EXCLUDED										
See Notes		(a)	(a)	(a)		(a)	(a)	(a)		
USES SPECIFICALLY ALLOWED										
See Notes								(e)		
MINIMUM LAYOUT STANDARDS										
Front setback (m)	2	2	2	2	4	2	2	1	1	2
Side setback (m)	0	1	1	1	2	1	1	1	1	1
Rear setback (m)	2	2	2	2	2	2	2	2	1	2
SPECIAL PROVISIONS										
Lakes and watercourses										
Setback from Highway 148 or 303										
Authorization from CPTAQ										

61-24

Therefore: it is moved by Richard Armitage, and resolved that By-Law Number 465 is amended as follows: in zone CM-7 and RE-8. The zoning amendment will include Group 1- Dwelling Groups Medium density R2 and High density R3 - Class for these 2 zones. Councillor Bill Hobbs abstains

By-Law number 465 was adopted as read at a regular meeting of Council held March 26, 2024 will come into force according to law.

Mayor

Director General

CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF SHAWVILLE
BY-LAW NUMBER 387-1
TO DELEGATE CERTAIN POWERS TO AUTHORIZE
SPENDINGS AND SIGN CONTRACTS

WHEREAS : the Municipal Code of Quebec grants to the local municipalities the power to adopt By-Laws to delegate to civil servant or employees of the municipality the power to authorize spending's and sign contracts in the name of the municipality;

WHEREAS : the council considers that it is in interest of the municipality, to ease up it's operations, that such a By-Law be adopted;

WHEREAS: Richard Armitage brings in a notice of motion on March 12, 2024;

WHEREAS: In article 3:
The spending and contracts for which the Director General receives a delegation of powers has been revised.

ARTICLE 1

This preamble is an integral part of this By-Law;

ARTICLE 2

The power to authorize the spendings and to sign contracts in the name of the municipality specifically foreseen in the present By-Law is delegated to the director general.

ARTICLE 3

The spending's and the contracts for which the director general receive a delegation of powers in the name of the municipality are the following ones:

The rental or purchase of merchandises or office goods up to a \$3,000.00 maximum amount for each spending or contract;

The spending's bound to the execution of repair works or maintenance which are not works of construction or improvement in the meaning of the Law on the municipal works (L.R.Q ., c. T-14) up to a \$5,000.00 maximum amount for each spending or contract;

The spendings for the supply of professional services or consultant up to a \$3,000.00 maximum amount for each spending or contract.

ARTICLE 4

The director general has the power to sign the necessary contracts to exercise the competence delegate to him or her by the present By-Law on behalf of the municipality.

ARTICLE 5

Any authorization of spending granted by virtue of the present By-Law, to be valid, must be the object of a certificate of the secretary-treasurer indicating the availability of credits for this budget item.

No spending authorization or contract can be granted if the credit of the municipality is engaged for a period extending beyond the current financial year.

ARTICLE 6

The director general who exercises spending power or sign a contract must file it in a report transmitted at the next council meeting.

ARTICLE 7

The payment associated to the spending and contracts concluded according to the present By-Law can be made by the director general without any other authorization, from the municipality' funds, and mention of such payment must be indicated in the report which he or she has to transmit to the Council according to article 961.1 of the Municipal Code.

62-24 **Therefore:** it is moved by Brent Leach, and resolved that By-Law Number 387-1 in article 3 is amended as follows:

The rental or purchase of merchandise or office goods up to a \$3,000.00 maximum amount for each spending or contract;
The spending's bound to the execution of repair works or maintenance which are not works of construction or improvement in the meaning of the Law on the municipal works (L.R.Q ., c. T-14) up to a \$5,000.00 maximum amount for each spending or contract;
The spending's for the supply of professional services or consultant up to a \$3,000.00 maximum amount for each spending or contract.

By-Law number 387-1 was adopted as read at a regular meeting of Council held March 26, 2024 will come into force according to law.

- 63-24 Moved by Richard Armitage, that the council of the Municipality of Shawville authorizes to hire Smart Consultant, quote number 305 in the amount of \$4,025.00 taxes included, for the verification of sewer pipe slope with GPS located on Young Street, West Street to Camperdown, West to John Dale to Rectory. Carried unanimously.

Discussion: Digging Bucket

- 64-24 Moved by Brent Leach, that the council of the Municipality of Shawville authorizes to purchase the following items from Bill McLachlin: 6 $\frac{3}{4}$ couplers, 3 $\frac{3}{4}$ main stops, 5 $\frac{3}{4}$ curb stops, 5 1" curb stops, 1 $\frac{3}{4}$ roll of copper, 29 grounding clamps, 1 2" main stop, 3 2" couplers and 1 2" hydrant valve for a total amount of \$1,200.00. Carried unanimously.

Correspondence

E-mail received from Janey and Terry MacDougall re. Incinerator Project

E-mail received from Debbie Gardner re. Renting the Community Lodge to teach step dancing

Shawville Country Jamboree re. Yearly membership

Letter received from the RA Association re. Extra funding

- 65-24 Moved by Katie Sharpe, that the Council of the Municipality of Shawville authorizes an additional \$1,500.00 to the Shawville and District Recreation Association for the year 2024, to make a total donation of \$5,000.00. Carried unanimously.

- 66-24 Moved by Richard Armitage, that the Council of the Municipality of Shawville authorizes to donate \$1,000.00 to the 2024 Shawville Lions Country Jamboree. Carried unanimously.

Committee Reports

Mayor Bill McCleary

Community Lodge - re. Grant for Kitchen

Discussion: Clear Garbage Bags

Julien Gagnon

Index By-Laws

AHF - Lease Agreement with the Lions

Meeting with the Pontiac Agricultural Society

Richard Armitage

Main Street - Lamp Post - Removal of the existing trees

Arena Doors Installation

Katie Sharpe
Discussion: Mill Dam Park
Closed during renovation

Bill Hobbs
Fire Commission Meeting

Denzil Yach
Mill Dam Park - Flowers
Discussion: Watering Flowers

67-24 Moved by Julien Gagnon, that the meeting be adjourned at
10:00 p.m.

Mayor

Director General