

A regular meeting of Shawville Council was called to order by Mayor Bill McCleary, at the town hall at 6:30 p.m., December 9th, 2025, with Councillors, Richard Armitage, Inger Elliott, Julien Gagnon, Lyse Lacourse, Katie Sharpe and Lisa Taylor, as well as the Director General Crystal Webb.

186-25 Moved by Lyse Lacourse and resolved that the agenda be adopted. Carried unanimously.

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes November 18, 2025
4. Visitors' Question Period
5. Accounts Presented for Approval
6. Amendment to Resolution 146-25 – Video Recording of Council Meetings
7. Adoption of By-Law 467-1 – Creation of Municipal Committees
8. Adoption of One-Year Contract with Oly's Canada Inc. – Compost Processing
9. Notice of Motion – Draft By-Law 468 (Garbage, Recycling and Compost Containers)
10. Notices of Motion (Budget Purpose)
 - A) By-Law 441-7 – New Remuneration Rates for Mayor and Councillors
 - B) By-Law 446-6 – Tax Rate for 2026
 - C) By-Law 445-4 – New Garbage Tax Rates per Domestic Unit
 - D) By-Law 444-6 – Revised Residential and Commercial Water and Sewer Taxes
11. Quote – Blue Heron Landscaping (Indoor Heated Storage for Garbage Truck)
12. 2025 Christmas Bonus
13. 2026 Council Meetings
14. 2026 Fire Department Training
15. To hire a Municipal Accountant for a one-year term
16. Hometown Takeover Canada
17. Adoption of Snow Policy 002-2025
18. Committee reports
19. Adjournment

187-25 Moved by Lisa Taylor and resolved that the minutes of November 18, 2025, be adopted, with an amendment to resolution 180-25 to include Julien Gagnon as an alternate under Civil Protection and Fire. Carried unanimously.

Visitors' Question Period

James Crohgan attended the meeting to observe.
Officer Yves Martineau attended the meeting.

Accounts Presented for Approval

Bell Mobility	328.90
Begin, Mario	429.38
Bensons	87.41
Canadian Tire	723.09
Chateau Du Dollar Plus	8.04
Cimco	3 197.45
Core Ind. Gases	354.30
Emco	4 894.34
Enseignes Pontiac Enr.	1 436.62

Eurofin	1 367.06
Fillogreen	11 597.68
GMS Sécurité Inc.	551.88
W.A. Hodgins	1 836.11
Hayes Manufacturing	167.75
Hydro-Quebec	19 451.37
Iconix Waterworks	6 109.95
J&J Grocery	619.00
Jason Hynes Const. Inc.	6 680.05
Konica Minolta	277.09
Kyle Hamelin	172.46
Lamarche and McGuinty Inc.	471.59
Lisa Taylor	122.86
MacEwen	9 011.64
M.R.C. Pontiac	61.93
Motor Plus	1 025.00
Municipality of Clarendon	4 210.36
O'Malley's Equipment	459.90
Palmer Plumbing	1 105.80
Petro Pontiac	2 147.07
Pitney Works	200.00
Plomberie Environord Inc.	5 104.91
Pontiac Home Bakery	174.92
Purolator	33.46
Receiver General of Canada	9 467.63
R.E.M	1 308.93
Revenu Québec	24 398.21
Sauvé Drainage Agricole Inc.	781.83
SCFD	1 000.00
Shawville UCW	250.00
Sheppard, Lori	611.16
Telebec	438.19
Telus	437.79
Valu-Mart	173.06
Vallee du Pontiac Electrique Inc.	3 001.96
WEPC	1 214.13
Wolseley	933.61
Total	\$ 128 435.87

Certificate of Availability of Funds

I, the undersigned, Director General of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 9th day of December 2025

Crystal Webb
Director General

Moved by Richard Armitage and resolved that the Council of the Municipality of Shawville authorize the payment of the accounts for the month of October in the amount totalling \$128,435.37. Carried unanimously.

Discussion: Videorecording

The matter was discussed, and a vote was taken. The vote resulted in a 3–3 tie. The mayor broke the tie and decided to keep the current practice, continuing both video recording and audio recording.

**CANADA
PROVINCE OF QUÉBEC
MUNICIPALITY OF SHAWVILLE
BY-LAW NUMBER 467-1
CONCERNING THE CREATION OF MUNICIPAL COMMITTEES**

WHEREAS Council of the Municipality of Shawville may under Section 82 of the Québec Municipal Code, appoint committees, composed of as many members as it deems appropriate.

WHEREAS Council wishes to proceed with the constitution and establishment of various municipal committees.

WHEREAS councillor Julien Gagnon, brings in a notice of motion to amend By-Law Number 467 at the regular sitting of council held on November 18, 2025.

WHEREAS In Section 3, Article 27 (Composition), be amended by changing the number of committee members from two (2) members to three (3) members.

WHEREAS it has been ordained and decreed by the council and the said council ordains and decrees by the present by-law the following:

ARTICLE 1 – Preamble

The preamble to the present by-law forms an integral part thereof.

ARTICLE 2 – Purpose

The purpose of the present by-law is to define the roles and responsibilities of the various municipal bodies. Its purpose is to establish rules and procedures for the conduct of business.

Committees and their members are appointed by the Council. The role of the committees is to monitor issues relating to their respective areas of activity. They make recommendations to the Council concerning orientations and policies in their areas of competence. They may also make recommendations to Council on specific issues. The scope of their work remains at a strategic level, while the implementation of the recommendations remains the responsibility of the Council.

ARTICLE 3 – Committees

The following committees are hereby established or reconducted:

- Management
- Finance

- Environment, Public works, and Infrastructure.

ARTICLE 4 – Nomination and duration of mandate

Members of committees are nominated by resolution of the Council.

Unless specified otherwise, the duration of the mandate of members sitting on the various committees is indeterminate, or until modified.

A member who resigns during his or her term may be replaced by resolution of the Council.

ARTICLE 5 – Chairmanship

Each committee is chaired by an elected member of the Council, appointed by the Council by resolution. In addition to ensuring that the committee fulfills its mandate and carries out its work plan, the Chairman oversees the preparation of meetings and acts as spokesperson for the committee.

The Chairman directs the committee's deliberations. In the absence of the Chairman, the members present at a meeting choose a chairman from among their number.

The Chairman is empowered to:

- Chair and direct the work of the committee.
- Ensure the preparation and continuity of work in cooperation with the Council and administrative departments concerned.
- Work to facilitate cohesion and cooperation.
- Arbitrate in a context of limited resources.
- Ensure that work is carried out in keeping with the spirit of the strategic plan, and that it contributes to the achievement of targeted results.
- Represent the committee before the Council, by presenting the committee's recommendations and reporting on its work.
- Decide on all matters relating to the conduct of committee members.
- Decide whether a member is discussing the subject or is out of order.
- Designate which members have the right to speak.
- Apply rules of procedure.

ARTICLE 6 – Secretary

The committees' Secretary is a member of the Municipality's staff appointed by resolution. The Secretary performs the following duties on behalf of the committees:

- Prepare the agenda for each meeting.
- Coordinate the dispatch of meeting notices.
- Attend all committee meetings.
- Support the Chairman in preparing meetings.
- Coordinate with municipal employees to ensure the smooth running of the committee.
- Draft the minutes of all committee meetings, recording decisions taken by members.

- In collaboration with the departments concerned, ensure administrative follow-up of recommendations.

ARTICLE 7 – Resource persons

The resource persons required to assist the committees in carrying out their mandate are employees of the Municipality, external accountants or and other professionals.

Resource persons are not entitled to vote.

ARTICLE 8 – Council members

A member of Council who is not a member of a committee may attend public and private meetings of the committees. He or she may speak on a particular issue but is not entitled to vote.

ARTICLE 9 – Remuneration

Committee members receive no remuneration, unless otherwise decreed by the Council for a member of the committee, in accordance with the provisions of the *Act respecting the remuneration of elected municipal officers*.

ARTICLE 10 – Meetings

Unless specified otherwise, committee members must agree on a regular meeting place and determine the most suitable period of the day for holding meetings. At the end of the current year, the Chairman, in collaboration with General Management, plans the schedule of meetings for the coming year.

Notice of a meeting, together with the agenda, must be received by each member at least one week before the meeting is due to take place.

Committee meetings are held in private. However, a chairman may decide to hold a public meeting.

Presentations may be made to the committee during a meeting, provided that the requestor has notified the committee's secretary before the agenda is submitted, and that the request has been accepted by the Chairman. In addition, a committee may ask the Council for authorization to hold public forums, if the members deem it useful for the pursuit of their work. In such cases, it is up to the Council to define the terms and conditions of these public forums, considering municipal public consultation practices.

Members shall show consideration, respect and courtesy to all persons involved in the committee.

A meeting may be cancelled at the request of a chairman, in which case written notice to this effect must be sent to each member at least twenty-four (24) hours before the scheduled meeting date.

ARTICLE 11 – Special meeting

A Chairman may call a special meeting of his committee whenever he deems it advisable, by verbal or written notice to the secretary of the committee. The latter shall prepare a notice of meeting outlining the matters to be discussed at the meeting and

shall send this notice to each member of his committee no later than twenty-four (24) hours before the time set for the meeting to begin.

ARTICLE 12 – Quorum

Quorum consists of a simple majority (50% plus one) of positions held, of which at least one member present is a member of the committee.

ARTICLE 13 – Voting

All committee recommendations are adopted by a simple majority of votes cast. The Chairman's vote is not decisive.

In the event of a tie, the recommendation is rejected and subsequently forwarded to the Council.

ARTICLE 14 – Ethics and good conduct

A voting member of a committee who is an elected municipal official is governed by and must comply with By-law number 453 - *Code of ethics and good conduct for elected officials* or any subsequent by-law that may replace it.

ARTICLE 15 – Status of reports and minutes

The committees' studies, recommendations, and opinions are submitted to the Council in the form of written reports. Minutes of the committees' meetings may be used as written reports.

ARTICLE 16 – Minutes

The minutes are not an exhaustive record of the deliberations. They include:

- A summary of the discussions.
- The reasons for each recommendation.
- The committee's recommendations.
- Any concerns that members may have about the recommendations.
- Expected follow-up on each item discussed.

The minutes of each meeting must be forwarded to committee members for approval.

The minutes of each public meeting must then be submitted to the Management Committee. This must be done no later than the second Council meeting following the Committee meeting.

SECTION 1 – MANAGEMENT COMMITTEE

ARTICLE 17 – Constitution

There is hereby appointed and established, to administer the committees included in the present by-law and to issue recommendations on any other matter, a municipal committee which shall be officially known as the "Management Committee."

ARTICLE 18 – Mandate

This committee reviews all matters requiring a decision by the Council, including, but not limited to:

- Policies to be adopted.
- Committee work.
- Human resources.
- Etc.

The Management Committee also undertakes to:

- Follow up on strategic directions set by Council.
- Act as intermediary between the various committees and Council.

Any working document, recommendation or report adopted by a committee during its meetings shall not be disclosed by committee members until it has been received by the Council or publicly acted upon by the Council.

ARTICLE 19 – Composition

The Management Committee is composed of the following members appointed by resolution of the Council.

- All members of Council.
- The mayor.
- The Director General (non-voting).
- The Assistant Director General (non-voting).
- Any external resource person relevant to the advancement of the mandate (non-voting).

ARTICLE 20– Frequency of meetings

The Management Committee holds monthly meetings to conduct its mandate unless circumstances justify postponement or cancellation of a meeting.

SECTION 2 - FINANCE COMMITTEE

ARTICLE 21 – Constitution

It is hereby appointed and established, to administer the finances of the Municipality of Shawville, a committee to be known officially as the “Finance Committee.”

ARTICLE 22 – Mandate

This committee will make recommendations to the Council on all matters pertaining to municipal finances, taxation, annual budgets, the capital investment program, and financial forecasts.

The Finance Committee undertakes to:

- Study the budget prepared by the general management prior to presentation to the Council.

- Monitor the budget throughout the year.
- Ensure that the municipality obtains all sums to which it is entitled, from whatever source.
- Ensure that adequate internal controls are in place.
- Ensure proper long-term debt management.
- Reflect on actions and/or financial strategy from a medium- and long-term perspective.
- Oversee the implementation of the three-year capital plan for infrastructure-related aspects, in collaboration with the Environment, Infrastructure and Public Works Committee.
- Report on Finance Committee meetings to the Management Committee in the form of minutes and submits its recommendations to the Council.

ARTICLE 23 – Composition

The Finance Committee is composed of the following members appointed by resolution of the Council.

- Two (2) members of Council.
- The mayor
- The Director General (non-voting)
- The Assistant Director General (non-voting).
- Any external resource person relevant to the advancement of the mandate (non-voting).

ARTICLE 24 – Frequency of meetings

The frequency of Committee meetings depends on the work to be carried out under the terms of the mandate but must be held at least four (4) times a year and normally not more than ten (10) times.

SECTION 3 – ENVIRONMENT, PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

ARTICLE 25 – Constitution

It is hereby appointed and established, to assist the administration in the management of the environment, public works and infrastructures, a municipal committee to be officially known as the “Environment, Public works and Infrastructure Committee.”

ARTICLE 26 – Mandate

The committee is mandated by the Council to provide advice and recommendations on infrastructure and road maintenance, as well as on various projects of the Public Works, Environment, and Infrastructure departments.

The Environment, Public works and Infrastructure Committee undertake to:

- Propose an annual maintenance and improvement plan for municipal infrastructures.
- Oversee the implementation of the three-year capital plan for infrastructure-related aspects, in collaboration with the Finance Committee.

- Prepare, in collaboration with the administration, public information meetings concerning feasibility and conception studies for all major infrastructure, environment and public works projects.
- Advise Council of all requests to amend or adopt by-laws relating to the environment, public works, and infrastructure.
- Make recommendations to Council concerning waste management and water.
- Report on meetings of the Environment, Public Works, and Infrastructures Committee to the Management Committee in the form of minutes and submits its recommendations to the Council.

ARTICLE 27 – Composition

The Environment, Public Works and Infrastructures Committee is composed of the following members appointed by resolution of the Council.

- **Three (3) members of Council.**
- The mayor.
- The Director General (non-voting).
- The Public Works Foreman (non-voting).
- Any external resource person relevant to the advancement of the mandate (non-voting).

ARTICLE 28 – Frequency of meetings

The frequency of Committee meetings depends on the work to be conducted under the terms of the mandate but must be held at least four (4) times a year and normally not more than ten (10) times.

189-25

THEREFORE It is moved by Lyse Lacourse and resolved that copy of By-Law number 467-1 concerning the creation of Municipal committees was adopted as read at a regular meeting of Council held December 9th, 2025.

Bill McCleary
Mayor

Crystal Webb
Director General

WHEREAS the Municipality wishes to ensure the proper reception, processing, and recovery of compostable materials generated within its territory.

WHEREAS Olys Canada operates a compost processing center capable of providing these services in accordance with applicable environmental standards.

WHEREAS the proposed contract between the Municipality of Shawville and Olys Canada establishes the terms for the processing of compostable materials, including a fixed term from January 1, 2026, to December 31, 2026, and a processing rate of \$119 per metric tonne, plus applicable taxes.

WHEREAS Council has reviewed the terms and conditions of the contract, including provisions related to pricing, billing, compliance of accepted materials, the Supplier's right of refusal, responsibilities of both parties, and applicable provincial laws.

190-25

THEREFORE, it is moved by Inger Elliott and resolved that the Municipality approve

the Compost Processing Contract with Olys Canada for the period of one year January 1, 2026, to December 31, 2026, at the rate of \$119 per metric tonne, plus applicable taxes.

BE IT FURTHER RESOLVED that the Mayor and Director General are hereby authorized to sign the contract on behalf of the Municipality of Shawville. Carried unanimously.

**PROVINCE OF QUÉBEC
MUNICIPALITY OF SHAWVILLE
DRAFT BY-LAW NUMBER 468
A BY-LAW TO REGULATE THE PLACEMENT, TIMING,
AND REMOVAL OF
GARBAGE, RECYCLING AND COMPOST CONTAINERS WITHIN THE
MUNICIPALITY**

WHEREAS the Municipality of Shawville has the authority, under **Article 34 of the *Loi sur les compétences municipales (RLRQ, c. C-47.1)***, to adopt by-laws concerning waste management, nuisances, public cleanliness, and the use of municipal roads and rights-of-way.

WHEREAS the Municipality also holds jurisdiction under applicable municipal and provincial legislation to ensure public safety, regulate nuisances, and manage municipal infrastructure and services.

WHEREAS improper placement or untimely removal of waste containers creates obstructions, hazards, litter, wildlife disturbances, and interferes with municipal operations.

191-25

WHEREAS Councillor Lyse Lacourse gave a Notice of Motion at the regular meeting of Council held on December 9th, 2025.

Article 1 – Title

This By-law may be cited as the “Container Placement and Removal By-law.”

Article 2 – Purpose

The purpose of this By-law is to:

- a) Maintain the cleanliness, safety, and appearance of the Municipality;
- b) Prevent obstructions to pedestrians, vehicles, and municipal operations;
- c) Reduce litter and wildlife disturbances;
- d) Ensure consistent waste management practices by residents and property owners.

Article 3 – Definitions

For the purposes of this By-law:

3.1 “Garbage Container” means a bin, cart, or container approved by the Municipality for household waste.

3.2 “Recycling Container” means a bin, cart, or container used for recyclable materials accepted in the municipal program.

3.3 “Compost Container” means a bin or cart used for organic materials eligible for municipal collection.

3.4 “Collection Day” means the day designated by the Municipality for the collection of garbage, recycling, or compost.

3.5 “Right-of-Way” means any street, sidewalk, boulevard, shoulder, lane, or municipal property forming part of a roadway.

3.6 “Owner” includes a property owner, tenant, occupant, or any person responsible for waste management at a property.

3.7 “Wheeled Bin” means a container on wheels, with a capacity of 120 L or 360 L, designed for mechanical emptying using a lifting arm.

Article 4 – Placement of Containers

4.1 Wheeled bins for garbage, recycling, and compost shall not be placed at the curb or within the municipal right-of-way before 2:00 a.m. on the day of collection.

4.2 Containers shall be placed in a manner that does not obstruct sidewalks, driveways, fire hydrants, traffic, or snow-clearing operations.

Article 5 – Removal and Storage of Containers

5.1 All wheeled bins must be removed from the street, curbside, or right-of-way no later than 8:00 p.m. on the day of collection, unless otherwise authorized by the Municipality.

5.2 When not out for collection, all wheeled bins must be stored on private property and outside municipal easements.

5.3 Wheeled bins shall not remain on a municipal right-of-way, sidewalk, or roadway beyond the permitted timeframe unless explicitly authorized by the Municipality.

Article 6 – Offences and Penalties

6.1 Any person who contravenes this By-law commits an offence.

6.2 Failure to comply may result in:

- a) A written warning;
- b) Administrative fees;
- c) Fines as set out in the Municipal Penalty Schedule;
- d) Removal or relocation of containers by the Municipality, with costs charged to the property owner.

6.3 Repeated or chronic non-compliance may result in escalating fines, additional enforcement action, or cost-recovery measures.

Article 7 – Municipal Penalty Schedule

- 1. Failure to remove wheeled bins by 8:00 p.m. on collection day:**
 - \$75 (first offence)
 - \$150 (second offence)
 - \$250 (third and subsequent offences)
- 2. Wheeled bins obstructing sidewalks, roads, hydrants, or snow operations:**
 - \$150 (first offence)
 - \$250 (second and subsequent offences)
- 3. Chronic or repeat non-compliance:**
 - Up to \$500 per offence, at the discretion of the Bylaw Enforcement Officer.

Article 8 – Enforcement

8.1 This By-law shall be enforced by Municipal Bylaw Enforcement Officers or any person appointed by Council.

8.2 Officers are authorized to conduct inspections, collect evidence, and take photographs to determine compliance.

8.3 Obstructing or interfering with an officer performing duties under this By-law constitutes an offence.

Article 9 – Responsibilities

Owners and Residents

- a) Ensure wheeled bins are placed and removed within required timeframes.
- b) Maintain bins in proper usable condition.
- c) Ensure containers do not cause obstructions or hazards.
- d) Maintain the cleanliness and condition of their wheeled bins.

Municipality

- a) Provide collection schedules and updates.
- b) Communicate changes to pickup times or routes.
- c) Enforce this By-law fairly and consistently.

192-25 **THEREFORE** It is moved by Lisa Taylor and resolved that copy of Draft By-Law number 468 a by-law to regulate the placement, timing and removal of garbage, recycling and compost containers within the Municipality of Shawville was adopted as read at a regular meeting of Council held December 9th, 2025.

Bill McCleary
Mayor

Crystal Webb
Director General

Councillor Richard Armitage brings in a notice of motion.

- A) By-Law number 441-7 to set new rate of remuneration for the mayor and the councillors
- B) By-Law number 446-6 for the purpose of imposing a tax rate for 2026
- C) By-Law number 445-4 a by-law to establish new garbage tax rates per domestic units
- D) By-Law number 444-6 to establish revised residential and commercial water and sewer

193-25 Moved by Richard Armitage and resolved that the Council of the Municipality of Shawville accept the quote submitted by Blue Heron Landscaping for the provision of indoor heated storage for the garbage and recycling truck at a cost of \$850.00 per month plus taxes. It is further resolved that this storage arrangement be in effect for the winter months only, to prevent potential hydraulic issues caused by cold temperatures. Carried unanimously.

194-25 Moved by Inger Elliott, that the council of the Municipality of Shawville authorizes to give a Christmas bonus, in the amount of \$100.00 to all the employees. Carried unanimously.

Moved by Lisa Taylor, that the Council of the Municipality of Shawville authorizes that the following calendar be adopted regarding the 2026 regular meetings of the Municipal Council that will be held at 6:30 p.m. under the previously mentioned dates:

January 13th

January 28th

Three Year Capital Asset Planning 6:30 p.m.

Budget 7:00 p.m.

February 10th

March 10th

April 14th,

May 12th

June 9th

July 14th

August 11th

September 15th

October 13th

November 10th

December 8th

Three Year Capital Asset Planning 6:30p.m.

Budget 7:00 p.m.

Regular meeting 7:30 p.m.

And that the Director General will post the public notice of the above-mentioned calendar and place an ad in the Journal, as well as have it listed on our Municipal Website and Facebook according to the Law. Carried unanimously.

WHEREAS: the By-law respecting the conditions to practice within a municipal fire safety service provides for the training requirements for firefighters of fire safety services to ensure a minimum professional qualification.

WHEREAS: this by-law is part of a desire to guarantee municipalities the training of firefighting teams with the necessary skills and abilities to respond effectively in emergency situations.

WHEREAS: in December 2014, the Government of Québec established the Financial Assistance Program for the training of volunteer or part-time firefighters and that it has been renewed in 2019.

WHEREAS: the main objective of this Program is to provide municipal organizations with financial assistance to enable them to have enough qualified firefighters to act effectively and safely in emergency situations.

WHEREAS: this program is also intended to promote the acquisition of the skills and abilities required by volunteer or part-time firefighters who work in municipal fire safety services.

WHEREAS: the Municipality of Shawville wishes to benefit from the financial assistance offered by this program.

WHEREAS: the Municipality of Shawville. plans to train three firefighters for the FF1 program during the next year to respond efficiently and safely to emergency situations on its territory.

WHEREAS: the municipality must transmit its request to the Ministère de la Sécurité Publique through the MRC Pontiac in accordance with article 6 of the Program.

- 196-25 It is moved by Katie Sharpe and resolved to present a request for financial assistance for the training of these firefighters within the framework of the Financial Assistance Program for the training of volunteer or part-time firefighters to the Ministry of Public Security and to transmit this request to the MRC. Carried unanimously.

WHEREAS the Municipality of Shawville requires audit and accounting services for the fiscal year ending December 31, 2025.

WHEREAS the Finance Committee has reviewed proposals from Raymond Chabot Grant Thornton (RCGT) and Marcil Lavallée.

WHEREAS the Finance Committee has determined that Marcil Lavallée offers the most cost-effective and appropriate services, including the preparation of financial statements, audit of the financial statements, adjusting entries, year-end accounting support, and other services required by the Municipality.

WHEREAS the Finance Committee recommends allocating \$30,000.00 in the 2026 Municipal Budget to cover the cost of the annual audit and related accounting services.

- 197-25 **THEREFORE** it is moved by Lyse Lacourse that the Council of the Municipality of Shawville hereby:

1. Approves the engagement of Marcil Lavallée as the auditor for the Municipality of Shawville for the fiscal year ending December 31, 2025.
2. Authorizes the allocation of \$30,000.00 in the 2026 Municipal Budget to cover all costs associated with the audit and accounting services.
3. Directs the Director General Crystal Webb to execute any necessary agreements or contracts with Marcil Lavallée to formalize this engagement. Carried unanimously.

WHEREAS: the television program Hometown Takeover Canada is accepting submissions from communities across the country.

WHEREAS: council wishes to pursue this opportunity to promote Shawville and highlight its community pride.

- 198-25 It is moved by Inger Elliott and resolved that council.

1. Approve the Municipality of Shawville applying to Hometown Takeover Canada, including the required community video; and
2. Mandate the Director General and Administration to prepare and submit all required materials for the application within the timelines established by the production team. Carried unanimously.

Discussion: Snow Policy 002-2025 meeting set up for January 7, 2026.

Committee Reports

Mayor Bill McCleary

- Received a request from the Shawville Lions Christmas Auction re. Donation
- It was mentioned that the defibrillator was borrowed by the Pontiac Arena Fund.

- 199-25 Moved by Lisa Taylor that the Council of the Municipality of Shawville donate one (1) hour of ice time and two (2) Shawville mugs to the Shawville Lions Christmas Auction. Carried unanimously.

Inger Elliott

Discussion: Library Meeting

- Membership
- Reports
- Rental of the small board room
- Quotes needed for painting and a printer

Richard Armitage

Discussion: Budget Items

- Siding for Mill Dam Park washrooms
- Donations – RA and Bursaries
- Archives stair climber/crawler
- Purchase of three garage doors

Mr. Armitage has indicated that he does not wish to serve on the Environment, Public Works, and Infrastructure Committee.

A reminder to all Council members: please submit your 2026 budget wish lists sooner rather than later.

- 200-25 Moved by Inger Elliott that the council of the Municipality of Shawville amend resolution number 180-25 and replace Richard Armitage with Inger Elliott on the Environment, Public Works and Infrastructure Committee. Carried unanimously.

- 201-25 Moved by Julien Gagnon that the Council of the Municipality of Shawville authorizes a letter be sent to the Pontiac Arena Fund regarding the defibrillator that was borrowed and not returned. As it has been reported lost, it is therefore resolved that the defibrillator be replaced at their expense. Carried unanimously.

Katie Sharpe

Fire Committee Minutes

Lisa Taylor

It was noted that we have lost former Council Member Jim Hodgins. The Director General will be in contact with Mrs. Sheppard to arrange for a wreath to be placed on the front door. It was also suggested that it would be appreciated if members of the Fire Department could attend his service.

Lyse Lacourse

Discussion: Support our doctors against Bill 2

WHEREAS: access to timely, reliable, and high-quality medical care is essential to the health and well-being of the residents of Shawville and the Pontiac region.

WHEREAS: the Government of Québec adopted Bill 2 — An Act mainly to establish collective responsibility with respect to improvement of access to medical services and to ensure continuity of the provision of those services — introducing major changes to physician compensation, clinic operations, and performance-target obligations.

WHEREAS: numerous medical federations and associations, including family physicians and specialists across Québec, have expressed serious concerns that Bill 2 may negatively affect quality of care, continuity of services, and the sustainability of local medical practices, particularly in rural communities such as Shawville.

WHEREAS: Shawville and the greater Pontiac region already face significant healthcare challenges, including physician shortages, long wait times, and difficulties in retaining medical professionals.

WHEREAS: punitive or restrictive measures included in Bill 2 may risk discouraging physicians from practicing in Québec or from maintaining community-based clinics, thereby threatening access to essential services for rural residents.

WHEREAS: the Municipality of Shawville recognizes the dedication, professionalism, and critical importance of all healthcare providers who serve our community and supports collaborative solutions rather than unilateral legislation that could further destabilize the healthcare network.

202-25 **THEREFORE,** it is moved by Lyse Lacourse that the Municipality of Shawville formally opposes Bill 2 as currently adopted and expresses its support for Québec physicians, medical staff, and local clinics.

BE IT FURTHER RESOLVED THAT the Municipality of Shawville urges the Government of Québec to reopen meaningful consultations with medical federations and healthcare partners to develop solutions that improve access to care without penalizing or destabilizing medical practice, particularly in rural and underserved regions.

BE IT FURTHER RESOLVED THAT a copy of this resolution be transmitted to:
The Premier of Québec; The Minister of Health; MNA for Pontiac; The
Fédération des médecins omnipraticiens du Québec (FMOQ); The Fédération des
médecins spécialistes du Québec (FMSQ); The Union des municipalités du
Québec (UMQ); The MRC Pontiac as well as the Municipalities in the Pontiac.
Carried unanimously.

Julien Gagnon

-Discussion: Budget will need an updated version of the trial balance with the
entries up to date.

203-25 Moved by Julien Gagnon, that the meeting be adjourned at 8:36 p.m.

Mayor

Director General