

A regular meeting of Shawville Council was called to order by Pro Mayor Richard Armitage, at the town hall at 7:30 p.m., February 11, 2025, with Councillors, Julien Gagnon, Bill Hobbs, Brent Leach, Katie Sharpe, and Denzil Yach as well as Crystal Webb, Director General.

Mayor Bill McCleary, motivates his absence

16-25 Moved by Brent Leach and resolved that the agenda be adopted. Carried unanimously.

1. Adoption of Agenda
2. Adoption of regular meeting January 14, 2025
3. Visitors Question Period
4. Accounts presented for approval (Res)
5. The DG will deposit the Declaration of the Pecuniary of council members
6. Brébeuf – Rebuild water tower pump (Res)
7. Motors Plus – Rebuild pump for sewage plant (Res)
8. Equipment For Less Inc. re. purchase rock screener (Res.)
9. Shawville Arena
 - A) Cimco – supply and install Relief/Ammonia Defoamer (Res.)
 - B) Cimco – supply and install Brine Filter (Res)
10. Recommendation from the Planning Advisory Committee
 - A) Resolution to Hire Lawyer re. Howard Group Inc. (Res)
11. Deveau Avocats – Offer of Service (Res)
12. DG to attend and participation in the ADMQ Convention (Res)
13. Arena Rental Lease Agreement (Res.)
14. Respond to Clarendon regarding Thorne Fire Dept. agreement (Res.)
15. Approve line of credit with Royal Bank (Res.)
16. Sending Letters to Municipality of Thorne
 - A) Library Yearly Fee (Res.)
 - B) Shawville/Clarendon Fire Committee proposal (Res.)
17. Committee Report
18. Adjournment

17-25 Moved by Bill Hobbs, and resolved that the minutes of January 14, 2025, be adopted. Carried unanimously.

Visitors Question Period

Nancy Draper re. sewage hook up at 284 Marion Street, Yves Martineau re. renting ice for a SQ Hockey Tournament, Christine Armitage re. studies on the new apartments, question re. truck storage in the winter concerns re. abattoir and Linda Davis re. apartments on John Dale

Accounts presented for approval

Bell Mobility	440.69
Bensons	650.86
Brébeuf	54 984.49
Canadian Tire	183.92
CHIP 101.9	50.00
Cimco	16 916.12
Core Industrial Gases	167.81
CRSBP De L'Outaouais	9 077.43
Darwin Stephens Trucking	439.78
Desjardins-Insurance	5 913.44
Deveau	7722.54
Ebsco	525.46
Emco waterworks	8 664.29
Eurofins	891.06
Fillogreen	9832.82
FQM	2 971.37
Hamelin's Mobile Welding	498.32
W.A. Hodgins	112.58
Hydro-Quebec	30 706.19
J&J Grocery	809.27
J.R. Brisson Equipment	361.62
Jason Cartier	672.60
Joe Jonhson Equipment	836.70
MacEwen	1 451.90
Marc Renaud	180.79
Mastercard	8 354.74
MGreer Glass Solutions Inc.	937.90
Mickey McGuire	6886.69
Motor Plus	5592.09
Palmer Plumbing	292.47
Petro Pontiac	80.63
Petty Cash	72.60
PG Solutions	1 2063.17
Pitney Bowes Leasing	229.69
Pitney Works	500.00
Plomberie Environord Inc.	379.42
Pontiac Journal	97.73
R.E.M.	841.21
Ray Kelleher	510.00
Receiver General Canada	6 937.09
Relais Expert Conseil	7 098.79
Revenu Québec	1 8661.76
Shawville Curling Club	175.00

Shawville Ford	2 641.27
Shawville Taxi	40.24
Sheppard, Lori	544.16
Solutios	165 629.38
SSQ Financial Group	3 833.53
Superior Propane	4 549.65
Tango	6 954.13
Telebec	488.60
Telus	279.56
Todd Brownlee	429.44
Vallee du Pontiac	14 581.16
Valley Blades	736.56
Valu-Mart	201.85
Vaughan Bastien	52.30
WEPC	2 766.31
Total	\$428 501.17

Certificate of Availability of Funds

I, the undersigned, Director General of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 11th day of February 2025

Crystal Webb, (Director General)

- 18-25 Moved by Julien Gagnon and resolved that the Council of the Municipality of Shawville authorize the payment of the accounts for the month of December and January in the amount totalling \$428,501.17. Carried unanimously.

The DG will deposit the Declaration of the Pecuniary Interest of the following council members:

Mayor Bill McCleary
Councillor Julien Gagnon
Councillor Denzil Yach
Councillor Brent Leach
Councillor Richard Armitage
Councillor Bill Hobbs
Councillor Katlyn Sharpe

- 19-25 Moved by Bill Hobbs, that the Council of the Municipality of Shawville authorizes to accept the quote from Brébeuf in the amount of \$22,593.75 plus taxes to rebuild two water pumps and keeping the existing electric motor, located at the water tower. Carried unanimously.

- 20-25 Moved by Brent Leach, that the Council of the Municipality of Shawville authorizes to accept the quote from Motors Plus in the amount of \$3,366.09 plus taxes to rebuild the pump located at the sewage plant. Carried unanimously.
- 21-25 Moved by Denzil Yach, that the Council of the Municipality of Shawville authorizes to purchase a rock screener in the amount of \$5,827.50 taxes included from Equipment for Less Inc. Carried unanimously.
- 22-25 Moved by Julien Gagnon, that the council of the Municipality of Shawville authorizes to hire CIMCO to supply and install relief/ammonia defoamer in the amount of \$3,550.00 plus taxes. Carried unanimously
- 23-25 Moved by Denzil Yach, that the council of the Municipality of Shawville authorizes to hire CIMCO to supply a brine filter in the amount of \$5,694.00 plus taxes. Carried unanimously.
- 24-25 Moved by Katie Sharpe, that the Council of the Municipality of Shawville hereby accepts the recommendation from the Planning Advisory Committee to engage Deveau Avocats to prepare a formal response to the Howard Group. The letter will confirm that the Municipality will not assume responsibility for or contribute to the easement if the Howard Group proceeds with the construction of the sewage and aqueduct systems in accordance with the CIMA plans submitted in August 2024. Carried unanimously.

WHEREAS: the municipality of Shawville has accepted the offer of legal services from Deveau Avocats to fulfill the tasks needed.

WHEREAS the offer of services of February 27, 2025, prepared for this purpose by Deveau Avocats - Outaouais.

- 25-25 **THEREFORE:** It is moved by Katie Sharpe, and unanimously resolved that council accepts the offer of legal services submitted by Deveau Avocats - Outaouais, which is described as follows:

- **Services offered:** Telephone consultation with unlimited number of hours.
- **Persons authorized to consult:** The Mayor, the Director General.
- **Contract duration:** 1 year from the date of adoption of the resolution.
- **Fixed cost:** \$850.00 per year, plus taxes.
- **All other mandates requested:**
- Hourly rate of \$275.00.
- Hourly rate of \$225.00 for work done by a lawyer less than 7 years of experience.
- **Honorary fees** for the collection of taxes: 15% of the amount recovered, plus taxes and disbursements, this does not include the execution procedures.

- 26-25 Moved by Brent Leach, that the council of the Municipality of Shawville authorizes the Director General Crystal Webb to attend the 2025 ADMQ Convention that will held in Québec, on June 18,19 and 20th . Carried unanimously.

- 27-25 Moved by Denzil Yach, that the Council of the Municipality of Shawville hereby authorizes the payment of the amount of \$25,000.00 for the 2025 arena rental lease agreement, provided that the said amount is to be deposited into a joint account requiring two signatures: one from the Municipality of Shawville and one from the Pontiac Agricultural Society. Carried unanimously.
- 28-25 Moved by Bill Hobbs, that the Council of the Municipality of Shawville hereby authorizes the Director General to prepare and send a formal response to the Municipality of Clarendon, in acknowledgment of their letter received on January 16, 2025, regarding the communication from Shawville dated December 17, 2024, pertaining to the agreement with the Shawville/Clarendon Fire Committee members, with particular reference to the Thorne Fire Department. Carried unanimously.
- 29-25 Moved by Brent Leach, that the Council of the Municipality of Shawville authorizes the Director General to establish a line of credit with the Royal Bank, in the amount of \$200,000.00, at an interest rate of 5.45%. no additional fees will be incurred, aside from the interest on the outstanding balance. It is also resolved to pay the one-time registration fee of \$250.00. Carried unanimously.
- 30-25 Moved by Katie Sharpe, that the council of the Municipality of Shawville authorizes the Director General to send a letter to the Municipality of Thorne with a proposal of \$6,100.00 for the use of the Shawville/Clarendon Library. Carried unanimously.
- 31-25 Moved by Bill Hobbs, that the Council of the Municipality of Shawville authorizes the Director General to draft and send a letter to the Municipality of Thorne, enclosing the service offer as recommended by the Shawville-Clarendon Fire Committee. Carried unanimously.

Committee Report

Julien Gagnon

Discussion the R.A. is looking for a member to sit on the board

Richard Armitage

Discussion: New Truck

Bill Hobbs

Fire Dept Meeting Re. Letter that was sent to the Municipality of Clarendon

Denzil Yach

Cold Patch – Shawville Ford

Brent Leach

Streetlights

- 32-25 Moved by Julien Gagnon, that the meeting be adjourned at 9:00 p.m.

Mayor

Director General