

April 14, 2026

A council meeting of Shawville Council was called to order by Mayor Bill McCleary, at the Town Hall at 6:30 p.m., April 14, 2026, with Councillors, Richard Armitage, Inger Elliott, Julien Gagnon, Lyse Lacourse, Katie Sharpe and Lisa Taylor and as well as Crystal Webb, Director General.

84-26 Moved by Lisa Taylor and resolved that the agenda be adopted as circulated. Carried unanimously.

Call to Order

1. Adoption of Agenda
Declaration of any conflicts of interest
2. Adoption of Minutes (Resolutions)
 - o March 10, 2026 – Regular Meeting
 - o March 25, 2026 – Special Meeting
 - o April 9, 2026 – Special Meeting
3. Visitors' Question Period
4. Accounts Presented for Approval (Resolution)
5. Adoption of By-Laws (Resolutions)
 - A) By-Law No. 408-2016-004 – Code of Ethics
 - B) By-Law No. 469 – Second Draft to Amend Zoning By-Law 417
 - C) By-Law No. 470 – Building Occupancy, Maintenance, Health and Safety
 - D) By-Law No. 471 – Agreement Relating to Municipal Works
6. Fire Chief Lee Laframboise – Recommendation to hire a Firefighter.
7. Opening of New Bank Account – Gas Tax Funds \$392,000.00
8. Correspondence A) FRR Grant PAS and B) FRR Grant Shawville District Recreation Association
9. Committee Reports
10. Visitors' Question Period
11. Adjournment

85-26 Moved by Lyse Lacourse, and resolved that the regular minutes of March 10, 2026, be adopted. Carried unanimously.

86-26 Moved by Inger Elliott, and resolved that the special minutes of March 25, 2026, be adopted. Carried unanimously.

87-26 Moved by Lisa Taylor, and resolved that the special minutes of April 9, 2026, be adopted. Carried unanimously.

Accounts Presented for Approval

A&C Auto Parts	198.45
Antrim Western Star Inc.	487.30
Begin, Mario	112.99

Bell Mobility	212.83
Bensons	493.98
Biblio	275.62
Canadian Tire	151.73
Cimco	6 948.65
Compass Minerals	5 351.73
Core Industiral Gases	18.82
Desjardins	6 249.44
Deveau	6 918.90
Eastrock Equipment Inc.	231.20
Erwin Mobile Repair	2 095.31
Eurofin	920.95
Fillogreen	8 268.90
Formules Municipales	1 270.07
Graphic Impressions	272.78
Hayes Manufacturing	308.88
W.A. Hodgins	3 164.35
Hydro-Quebec	22 884.83
J&J Grocery	838.00
Konica Minolta	277.09
Leblanc et Associés	1 188.07
Lyse Lacourse	27.60
M&R Feed	102.84
MacEwen	9 193.69
Master Card	1 210.88
McGrimmons Cartage	10 362.77
O'Malley Truck & Trailer Service	342.15
Petro Pontiac	101.77
Petty Cash	61.50
Plomberie Environord Inc.	3 334.30
Pontiac Bursaries	500.00
Pontiac Printshop	609.88
Receiver General of Canada	7 578.70
Revenu Québec	19 476.13
Ruth Potter	28.80
SAAQ	11 079.73
Shawville Lions	1 000.00
Shawville Taxi	1 788.61
Sheppard, Lori	651.28
SSQ Financial Group	4 327.36
Superior	1 398.04

Telebec	437.49
Telus	439.48
Uline	8 054.37
Vallee du Pontiac Electrique Inc.	556.91
WEPC	1 472.26
Total	\$153 277.41

Certificate of Availability of Funds

I, the undersigned, Director General of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 14th day of April 2026

Crystal Webb, Director General

88-26 Moved by Richard Armitage and resolved that the Council of the Municipality of Shawville authorize the payment of the accounts for the month of March in the amount totalling \$153 277.41. Carried unanimously.

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF SHAWVILLE
BY-LAW NUMBER 408-2016-004
FOR THE PURPOSE OF A BY-LAW
FOR THE CODE OF ETHICS AND GOOD CONDUCT
FOR THE ELECTED OFFICERS**

WHEREAS: the *Municipal Ethics and Good Conduct Act* (the “Act”), which came into force on December 2, 2010, requires that every local municipality or regional county municipality whose warden is elected by its citizens must have a code of ethics and good conduct which applies to its elected municipal officers.

WHEREAS: the council of any municipality that does not have a code of ethics and good conduct that meets the requirements of the Act must adopt one no later than December 2, 2011.

WHEREAS: a notice of motion has been given by Lyse Lacourse on February 10, 2026.

WHEREAS: it is therefore necessary to adopt a revised Code of ethics and conduct for elected officials.

WHEREAS: the formalities provided for in the LEDMM, for the adoption of such a revised code, have been respected.

WHEREAS: the Director General states that the purpose of the present by-law is to provide for the main ethical values of the Municipality and the rules of conduct that must guide the conduct of a person as a member of the Council, a committee or a commission of the Municipality or, in their capacity as a member of the Council of the Municipality, of another organization.

WHEREAS: the Municipality, including its Council members, explicitly adheres to the ethical values and rules of conduct set out in the LEDMM and in the present Code.

WHEREAS: ethics and good conduct in municipal matters are essential to maintain the bond of trust between the Municipality and its citizens.

WHEREAS: exhibiting a conduct in accordance with municipal ethics and good conduct must remain a constant concern of the members of the Council to ensure the citizens a transparent, prudent, diligent and honest management of the Municipality including its public funds.

WHEREAS: by applying the ethical values and respecting the rules of conduct set out in the present Code, each member of the council can fulfill their role as an elected municipal official, to assume the responsibilities inherent in this function and to meet the expectations of citizens.

WHEREAS: this Code contains the obligations as well as the guidelines for the conduct of each member of the council, while leaving it up to them to use their judgment in accordance with the values set out therein.

WHEREAS: this Code aims to identify, prevent and avoid situations of conflict of interest.

WHEREAS: any breach of the Code may result in serious consequences for the Municipality and the members of Council.

WHEREAS: it is incumbent upon each member of the council to respect this Code to ensure that high standards of ethics and conduct are met in municipal matters.

89-26 **THEREFORE** it is moved by Lyse Lacourse and resolved that the council of the Municipality of Shawville adopt the following By-Law number 408-2016-004 Enacting the Code of Ethics and Conduct for Elected Officials.

ARTICLE 1: DECLARATORY AND INTERPRETATIVE PROVISIONS

1.1 The title of this by-law is: By-law number 408-2016-004 enacting the Code of

ethics and conduct for elected municipal officials.

- 1.2 The preamble is an integral part of this Code.
- 1.3 The Code does not replace the laws and by-laws in force that govern the Municipality and, more generally, the municipal field. Rather, it is supplementary and complements the various obligations and general duties applicable to elected municipal officials that are stated in the applicable laws and other regulations.

Thus, the Code must not be interpreted as allowing any exemption from the provisions contained in the laws and regulations in force governing the Municipality, elected municipal officials and, more generally, the municipal field.

ARTICLE 2: INTERPRETATION

- 2.1 The present Code shall be interpreted in accordance with the principles and objectives contained in the LEDMM. The rules contained in that Act are deemed to be an integral part of this Code and shall prevail over any incompatible rules contained in the present Code.
- 2.2 In this Code, unless the context indicates otherwise, the following terms mean:

Benefit:	Whether pecuniary or not, a benefit includes any gift, donation, favour, reward, service, gratuity, hospitality, remuneration, compensation, gain, indemnity, privilege, preference, benefit, profit, advance, loan, reduction, discount, etc.
Code:	By-law number 408-2016-003 enacting the code of ethics and conduct for elected municipal officials
Council:	The municipal council of the Municipality of Shawville
Conduct:	Refers to the set of rules and duties that govern the function of the members of the council, their conduct, their relationship among themselves as well as their relationship with the municipal employees and the public in general.
Ethics:	Refers to the set of moral principles that underlie the conduct of council members. Ethics consider the values of the municipality.
Personal Interest:	Such an interest is related to the individual elected official and is separate from the community they represent.
Council Member:	An elected official of the Municipality, a member of a committee or commission of the Municipality or a member of the council of another municipal body, when sitting in

their capacity as a member of the council of the Municipality.

Municipality: The Municipality of Shawville

Municipal Organization: The council, any committee or any commission:

- (1) an organization that is declared by law to be an agent or mandatary of the Municipality.
- (2) an organization whose board is composed of a majority of members of the Council, whose budget is adopted by the Municipality or whose financing is ensured for more than half by the Municipality.
- (3) a public organization whose board is composed of a majority of Council members from several municipalities.
- (4) any other organization determined by the Ministre des Affaires municipales et de l'Habitation.

ARTICLE 3: APPLICATION OF THE CODE

- 3.1 The present Code, and in particular the rules set out in the Code, shall guide the conduct of any member of the Board.
- 3.2 Certain rules contained in the present Code shall also apply after the mandate of any person who has been a member of the Council.

ARTICLE 4: VALUES

4.1 The Municipality's main ethical values:

4.1.1 Integrity of Council Members

Integrity implies probity and honesty above suspicion.

4.1.2 Honour of Council Members

Honour requires remaining worthy of the duties entrusted by the citizens.

4.1.3 Prudence in the pursuit of the public interest

Prudence requires that every council member assume their responsibilities regarding the public interest in an objective and discerning manner. Prudence involves becoming sufficiently informed, considering the consequences of one's actions and examining alternative solutions.

The public interest involves making decisions for the greater good of the community and not for the benefit of private or personal interests at the expense of the public interest.

- 4.1.4 Respect and civility towards other members of the council, municipal employees and citizens

In general, respect requires treating all people with consideration. Civility involves showing courtesy, politeness and good manners.

- 4.1.5 Loyalty to the Municipality

Loyalty requires performing one's duties in the best interest of the Municipality, with objectivity and independence of mind. It implies disregarding one's personal interests and disclosing them in a transparent manner, in accordance with the applicable rules. Furthermore, loyalty implies respecting the decisions made by the Council.

- 4.1.6 Striving for Fairness

Fairness implies impartiality, i.e., objective and independent conduct, and consideration of the rights of all. Fairness requires the lack of discrimination.

- 4.2 These values must guide the members of the municipal Council in the assessment of the ethical rules applicable to them.

- 4.3 Where values are incorporated into Section 5 of this Code, these values shall not only guide the conduct of the Council member but shall be respected and applied by the Council member.

ARTICLE 5: RULES OF CONDUCT AND PROHIBITIONS

5.1 The purpose of the rules of conduct is to prevent:

- 5.1.1 Any situation in which the Council member's personal interest may influence their independence of judgment in the performance of their duties.
- 5.1.2 Favoritism, embezzlement, breach of trust or other misconduct.
- 5.1.3 Any misconduct that is detrimental to the honour and dignity of the office of elected municipal official.

5.2 Rules of conduct and prohibitions

- 5.2.1 Council members shall conduct themselves with respect and civility.

It is forbidden for any member of the Council to behave in a disrespectful or uncivil manner towards other members of the Council, municipal employees or citizens by using, among other things, vexatious,

derogatory or intimidating words, writing or gestures or any form of incivility of a vexatious nature.

5.2.2 Specifically, every board member shall:

- a) Be civil and courteous in their interactions and communications, including those on the web and social media.
- b) Respect the dignity and honour of other Council members, municipal employees and citizens.

5.2.3 Every member of the Council shall engage in frank and honest dialogue with other members of the Council to arrive at an informed decision.

5.2.4 Every member of the Council shall maintain decorum in a public or private meeting of the council. A member of the Council shall respect the directions of the assembly President.

5.2.5 In their communications with municipal employees, partners of the Municipality, citizens, the media and the public, a member of the Council may not use their position or title to imply that they are acting on behalf of the Municipality, except in the case of a resolution duly passed to that effect by the Municipal Council.

This prohibition does not, however, apply to the mayor who is acting within the scope of the specific powers vested in them by law.

5.2.6 Council members shall conduct themselves with honour.

It is forbidden for any member of the Council to engage in conduct that is detrimental to the honour and dignity of the office of elected officials.

5.2.7 Every member of the Council shall make reasonable arrangements to attend public and private meetings of the Council. The same applies when presenting the Municipality at various meetings or events.

5.2.8 No member of the Council shall make any expense in contravention of the *Act respecting the remuneration of elected municipal officers* (R.S.Q., c. T-11.001) or seek reimbursement for such expense.

5.2.9 In the context of their travel and expenses that involve reimbursement by the Municipality, every member of the Council must, as far as possible, limit the costs to what is reasonable in the circumstances.

5.2.3 Conflict of Interest

5.2.3.1 It is forbidden for any member of the Council to act, attempt to act or fail to act in a manner that promotes, in the performance

of their duties, their own personal interests or, in an abusive manner, those of any other person.

5.2.3.2 It is forbidden for any Council member to use their position to influence or attempt to influence the decision of another person to favour their personal interests or, in an abusive manner, those of any other person.

5.2.3.3 It is forbidden for any Council member to contravene to articles 304 and 361 of the *Act respecting elections and referendums in municipalities* (R.S.Q., c. E-2.2), subject to the exceptions set out in articles 305 and 362 of that Act.

5.2.3.4 Every member of the Council shall avoid knowingly placing themselves in a position where they are likely to have to choose between their personal interest or the interest of another person and the interest of the Municipality or any other organization when serving as a member of the Council.

5.2.3.5 Every member of the Council shall act impartially and fairly. They shall not show favoritism, particularly with respect to suppliers to the Municipality.

5.2.3.6 Every member of the Council shall be independent in spirit and objective in judgment without self-interest to make the best decisions for the Municipality.

5.2.3.7 A Council member who becomes aware of or is informed of a conflict of interest shall take steps to resolve it as soon as possible after becoming aware of the conflict.

5.2.3.8 Every member of the Council shall prevent and avoid situations in which they are likely to be unduly influenced by a decision that is likely to favour their personal interest or, in an abusive manner, those of any other person.

5.2.3.9 Every member of the Council shall always ensure that their activities other than those related to their elected office do not conflict with the performance of their duties as an elected official.

5.2.4 Receiving or soliciting benefits.

5.2.4.1 It is forbidden for any member of the Council to solicit, induce, accept or receive for themselves or for any other person any benefit in exchange for taking a position on any matter that may come before the Council or any committee or commission of

which they are a member.

5.2.4.2 It is forbidden for any members of the Council to accept any gift, hospitality or other benefit of any value from a supplier of goods or services that may influence the member's independence of judgment in the performance of their duties or that may compromise the member's integrity.

5.2.4.3 Any gift, hospitality or other benefit received by a member of the Council that is not of a purely private nature or covered by the article.

5.2.4.4 When a member of the Council represents the Municipality at an event and receives a participation prize or benefit of any kind, without the member of the Council having to pay any personal fee to receive it, the member of the Council shall surrender it to the Municipality, which shall decide how to receive or dispose of it.

5.2.5 Council member shall not use the Municipality's resources.

5.2.5.1 It is forbidden for any member of the Council to use any resources of the Municipality or any other municipal organization within the meaning of the present Code for personal purposes or for purposes other than activities related to the performance of their duties. This prohibition does not apply, however, when a member of Council uses, on non-preferential terms, a resource that is generally available to citizens.

5.2.5.2A member of the Council shall not permit a municipal employee or a third party to use the resources of the Municipality or any other municipal organization related to the Municipality for personal purposes unless it is for a service or activity that is offered generally by the Municipality.

5.2.5.2It is forbidden for any member to misappropriate any property or money belonging to the Municipality for their own benefit or for the benefit of a third party.

5.2.6 Privileged Information

5.2.6.1 It is forbidden for any council member to, both during and after their mandate, use, disclose or attempt to use or disclose information obtained in the course of or in connection with the performance of their duties that is not generally available to the public to further their personal interests or those of any other person.

5.2.6.2 It is forbidden for any member of the Council to use or disclose, for their own benefit or for the benefit of any third party, any privileged information or information in their possession that would not otherwise be available or that has not been disclosed by the municipal Council.

5.2.6.3 A member of the Council shall not disclose in any way, directly or indirectly, the opinion expressed in closed session by another member of the Council or any other person participating in the meeting.

5.2.6.4 All Council members shall exercise caution in their communications, including on the web and social media, to avoid directly or indirectly disclosing privileged or non-public information.

5.2.6.5 For the purposes of this section, and without limiting the generality of the foregoing, the following are considered to be privileged information and information that is not of a public nature: documents and information that cannot be disclosed or whose confidentiality must be insured under the *Act respecting access to documents held by public bodies and the Protection of personal information* (RLRQ, c. A-2.1), discussions held during closed session and anything protected by professional secrecy, as long as the Municipality has not waived the latter.

5.2.7 After mandate

5.2.7.1 It is forbidden for any member of the Council, during the twelve (12) months following the end of their mandate, to hold a position as director or officer of a legal person, employment or any other position, in such a way that they or any other person derives undue benefit from their previous duties as a member of the Council of the Municipality.

5.2.8 Announcement during a political fundraising activity

5.2.8.1 It is forbidden for any member of the Council to make an announcement at a political fundraising event that a project, contract or grant has been awarded by the Municipality, unless a final decision on the project, contract or grant has been made by the competent authority within the Municipality.

5.2.9 Interference

5.2.9.1 A member of the Council shall not interfere in the day-to-day administration of the Municipality or give instructions to

municipal employees, other than while deciding at a public meeting of the Council. In such a case, the directives shall be carried out with the municipal employees by the Director general.

It is understood that a member of the Council who is a member of a committee or commission formed by municipal Council or who is mandated by municipal Council to represent the Municipality in a particular matter may still be required to co-operate with the Director general and municipal employees. Such co-operation shall be limited to the mandate given to them by the municipal Council.

ARTICLE 6: ENFORCEMENT, CONTROL AND SANCTIONS MECHANISM

- 6.1 The enforcement and control mechanisms of the present Code are those provided for in the LEDMM.
- 6.2 A breach of a rule provided for in the present Code by a member of the Council of the Municipality may result in the imposition of the sanctions provided for in the LEDMM namely:
 - 6.2.1 reprimand.
 - 6.2.2 participation in a training course on ethics and conduct in municipal matters, at the expense of the Council member, within the period prescribed by the Commission municipal du Québec.
 - 6.2.3 the remittance to the Municipality, within 30 days of the decision of the Commission municipal du Québec:
 - a) of the gift, hospitality or advantage received or the value thereof.
 - b) any profit received in contravention of a rule set out in the present Code.
 - 6.2.4 the reimbursement of any remuneration, allowance or other sum received, for the period determined by the Board, as a member of a council, committee or commission of the Municipality or of an organization.
 - 6.2.5 a penalty, not exceeding \$4,000, to be paid to the Municipality.
 - 6.2.6 the suspension of the Council member for a period not exceeding 90 days, which suspension may extend beyond the day on which their

mandate expires if they are re-elected in an election held during their suspension and the suspension has not ended on the day on which their new mandate begins.

When a member of the Council is suspended, they may not hold any office related to their position as Mayor or Councillor and, in particular, they may not sit on any council, committee or commission of the Municipality or, in their capacity as a member of the Council of the Municipality, of any other organization, nor receive any remuneration, allowance or other sum from the Municipality or any such organization.

ARTICLE 7: REPLACEMENT

- 7.1 This regulation replaces By-law number 408-2016-003 enacting a code of ethics and conduct for elected officials.
- 7.2 Any mention or reference to a code of ethics and conduct for elected officials, whether in a by-law, a resolution, a policy, a contract, etc., is deemed to refer to this regulation.

ARTICLE 8: COMING INTO FORCE

- 8.1 This regulation shall come into force in accordance with the law.

By-Law Number 408-2016-004 was adopted as read at a regular meeting of Council held April 14, 2026, will come into force according to law.

Mayor

Director General

MUNICIPALITY OF SHAWVILLE
SECOND DRAFT BY-LAW NUMBER
469 TO AMEND ZONING BY-LAW NUMBER 417

WHEREAS: the Planning Advisory Committee has received a request from 6454950 Canada Inc. represented by Iqbal Dar Mazhar for #0551-34-4869 also know as: 114 Avenue Victoria in Shawville.

WHEREAS: Councillor Lisa Taylor brings in a notice of motion to amend zoning by-law number 417 in zone C-10. The zoning amendment will include Group 1- High density R3 - Class for this zone.

WHEREAS: The Planning Advisory Committee has recommended that It is advisable to amend by-law 417 to allow in the Zoning By-Law Number 417 the

following:

Zone: C-10

Business and Services Group

Neighbourhood – Class C1

Municipal – Class C2

To also be included in:

1. Dwelling Groups

High Density – Class R3

Municipality of Shawville

By-Law 417 Zoning By-Law

Zone Number	1	2	3	4	5	6	7	8	9	10
Dominant Use	CM	CM	CM	CM	PU	RE	CM	RE	PU	C
1. DWELLING GROUPS										
Low density – Class R1		X	X	X		X	X	X		
Medium density – Class R2	X	X	X	X		X		X	X	
High density – Class R3			X			X			X	X
2. COMMERCIAL AND SERVICES GROUPS										
Neighbourhood - Class C1	X	X	X	X			X			X
Municipal – Class C2	X	X	X	X			X		X	X
Semi-industrial – Class C3			x							
3. TOURISM AND RECREATION GROUPS										
Recreation and Leisure – Class RT 1										
Tourist Accommodation – Class RT2										
4. INDUSTRIES GROUPS										
Light industry – Class I1										
Medium industry – Class I2										
5. PUBLIC GROUPS										
Neighbourhood – Class P1					X				X	
Community – Class P2	X	X							X	X
Parks and green spaces – Class P3										
Utilities – Class P4										
6. AGRICULTURE GROUPS										
Cultivation – Class A1										
Breeding – Class A2										
7. FORESTRY GROUPS										
Forest management – Class F1										
USES SPECIFICALLY EXCLUDED										
See Notes		(a)	(a)	(a)		(a)	(a)	(a)		
USES SPECIFICALLY ALLOWED										
See Notes								(e)		
MINIMUM LAYOUT STANDARDS										
Front setback (m)	2	2	2	2	4	2	2	1	1	2
Side setback (m)	0	1	1	1	2	1	1	1	1	1
Rear setback (m)	2	2	2	2	2	2	2	2	1	2
SPECIAL PROVISIONS										
Lakes and watercourses										
Setback from Highway 148 or 303										
Authorization from CPTAQ										

90-26 **Therefore:** it is moved by Inger Elliott and resolved that By-Law Number 417 is amended as follows: in zone C-10. The zoning amendment will include Group 1-Dwelling Groups High density R3 - Class for zone C-10.

Second Draft By-Law Number 469 was adopted as read at a regular meeting of Council

held April 14, 2026, will come into force according to law.

Mayor

Director General

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF SHAWVILLE
BY-LAW NUMBER 470
BUILDING OCCUPANCY, MAINTENANCE,
HEALTH AND SAFETY**

CONSIDERING THAT, pursuant to sections 145.41 et seq. of the Act respecting land use planning and development (RLRQ, c. A-1 9.1), a municipality must adopt a by-law respecting the occupancy and maintenance of buildings.

CONSIDERING THAT, a by-law on the occupancy and maintenance of buildings can be a useful addition to urban planning regulations, to prevent the deterioration of buildings, ensure their protection against bad weather and preserve the integrity of their structure.

CONSIDERING THAT, the Building Occupancy and Maintenance Bylaw must apply to heritage buildings within the meaning of paragraph 1^o of section 148.0.1 of the Land Use Planning and Development Act.

CONSIDERING THAT, the Municipal Council also wishes to ensure acceptable housing conditions for residents.

CONSIDERING THAT, the Municipal Council deems it appropriate to regulate occupancy, maintenance, health and safety standards for buildings on its territory.

A notice of motion was given by Julien Gagnon of the regular meeting held January 28, 2026

91-26

THEREFORE it is moved by Lisa Taylor and resolved that the council of the Municipality of Shawville adopt the following By-Law number 470 Building Occupancy Maintenance Health and Safety.

CHAPTER I DECLARATORY AND INTERPRETATIVE PROVISIONS
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ARTICLE 1

The preamble forms an integral part of the present by-law.

ARTICLE 2

This by-law is entitled 'Building Occupancy, Maintenance, Health and Safety

ARTICLE 3

Definitions:

Building:	Construction, vacant or not, of a permanent nature, erected on land and everything that is an integral part of it, as well as its accessories, including its exterior components and opening, as well as dwellings.
Building in good condition:	A building that is not dilapidated or in disrepair, and whose structural quality is adequate to ensure the safety and solidity required for its intended use. In the case of a building intended for residential use, it is a healthy and habitable building.
Heritage Building:	A building cited in accordance with the Cultural Heritage Act (c.P-9.002) located in a heritage site cited in accordance with that Act or listed in an inventory referred to in the first paragraph of section 120 of that Act.
Vacant building:	A building cited that is not currently occupied, or for which the owner, occupant or lessee does not intend to return, as well as any newly constructed building, between the time work is completed and the time is occupied.
Council:	The Municipal Council of the Municipality of Shawville.
Living space:	A space intended for preparing or eating meals, sleeping or living, excluding a bathroom, storage space, closet and laundry room.
Designated Official:	The Director General of the Municipality of Shawville or Building Inspector of the Municipality of Shawville and any person so designated by virtue of a resolution of Council.

Housing:	Housing as defined in the Act respecting the Administrative Housing Tribunal (c-T-15.01).
Municipality:	The Municipality of Shawville.
Owner:	Any person, company or association holding a right of ownership in an immovable property, including any co-owner, superficies owner, subsoil owner, emphyteutic lessee, usufructuary, bare owner or user.

ARTICLE 4

The by-law applies to all buildings on the territory of the municipality.

ARTICLE 5

The designated officer is responsible for enforcing this by-law. He or she may exercise the powers provided for herein and issue statements of offence for any violation of this by-law.

<p>CHAPTER II</p> <p>BUILDING OCCUPANCY AND MAINTENANCE STANDARDS</p>

ARTICLE 6

A building must be occupied and maintained in compliance with the provisions of this by-law. To this end, the owner, tenant and occupant of a building must always keep it in good repair. They must carry out any necessary repairs and maintenance work.

ARTICLE 7

The following are prohibited:

1. Maintaining a building in a state of disrepair, dilapidation, clutter or appearance of abandonment.
2. Staircases that are not fitted with a suitable handrail, or that are fitted with a handrail or made of damaged or rotten materials.
3. A building whose exterior walls have no exterior cladding.
4. Accumulation of snow and ice on balconies, outside staircases, galleries or roofs that could post a safety hazard.
5. Moisture build-up in a building that could post a danger to personal safety or to the building's structural integrity.
6. An obstacle preventing the closing and latching of a door in a required fire separation.

All dwellings must be equipped with at least:

1. A kitchen sink.
2. One toilet.
3. One washbasin.
4. A bathtub or shower.

CHAPTER IV STANDARDS FOR HERITAGE BUILDINGS
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ARTICLE 15

In the case of a heritage building, maintenance or repair work must be carried out in such a way as not to distort or alter the building's heritage character.

CHAPTER V STANDARDS FOR VACANT BUILDINGS

ARTICLE 16

A vacant building must be barricaded to prevent access.

The building should be enclosed using plywood panels securely fastened to the building.

This article does not apply to vacant buildings where the owner, occupant or tenant is absent on a seasonal or occasional basis, provided that the vacancy does not last for more than six consecutive months and does not pose a safety risk to the public.

CHAPTER VI INSPECTIONS, NOTICES OF WORK AND PENAL PROVISIONS

ARTICLE 17

The designated officer is authorized to visit and examine, between 7 a.m. and 7 p.m., any building or lot to ensure compliance with this by-law.

Any owner, occupant or tenant of this building must receive the inspector, give him access to the building and any accessory building, and answer any questions relating to the application of the by-law.

ARTICLE 18

During the inspection, the designated officer may take technical readings using a measuring device to verify compliance with the by-law. He may also be accompanied by any person whose expertise or assistance he requires.

Anyone who prevents the designated officer from gaining access to a building is liable to a fine of up to \$1,000.

ARTICLE 19

When a violation of the provisions of the by-law is detected, the designated officer may send a written notice to the owner of the building in question, requiring the repair or maintenance work to be carried out. The written notice informs the owner of the deadline for carrying out the work.

ARTICLE 20

The designated officer may issue a notice ordering the evacuation and closure of a building or dwelling that does not comply with the present by-law when the health and safety of persons is in danger. The person to whom such an order is given must comply with it.

The designated officer may post a copy of the notice ordering evacuation on the building and dwelling concerned.

ARTICLE 21

A building or dwelling evacuated in accordance with the present by-law must be enclosed or barricaded in such a way as to prevent access until the cause of the danger has disappeared, as certified by the designated official.

ARTICLE 22

The Municipality may fence off a property that presents a hazard when the owner cannot be located, or refuses, neglects or is unable to carry out work to eliminate the hazard after being ordered to do so by authorized employees of the Municipality.

ARTICLE 23

The costs incurred by the municipality pursuant to article 25 constitute a prior claim on the immovable concerned, in the same capacity and with the same rank as the claims referred to in paragraph 5 of article 2651 of the Civil Code of Québec.

ARTICLE 24

If the owner of a building refuses to comply or to follow up on a notice of noncompliance issued by the designated officer, the Council may request that a notice of deterioration of the building be entered in the land register. The municipality may also apply to the Superior Court for authorization to carry out the work and claim the cost from the owner.

ARTICLE 25

Anyone who contravenes or allows the contravention of the provisions of the present by-law commits an offence and is liable, in addition to costs, to a fine:

1. For individuals, from \$500 to \$100,000.
2. For legal entities, from \$2,000 to \$200,000.
3. In the event of a repeat offence, the fine is doubled.

Where the alleged offence involves a heritage building, is liable, in addition to costs, to a fine of not less than \$2,000 and not more than \$250,000 in the case of a natural person, and not less than \$4,000 and not more than \$250,000 in the case of a legal

person.

The aggravating factors listed in section 145.41.7 of the Act respecting land use planning and development will be considered by the designated officer when issuing the statement of offence.

If an offence lasts more than one day, the offence committed on each day constitutes a separate offence and the penalties enacted for each offence may be imposed for each day the offence lasts, in accordance with this article.

The municipality reserves the right to exercise any other type of recourse provided by law.

CHAPTER VII ENTRY INTO FORCE

ARTICLE 26

These regulations come into force in accordance with the law.

By-Law Number 470 was adopted as read at a regular meeting of Council held April 14, 2026, will come into force according to law.

Mayor

Director General

**CANADA
PROVINCE OF QUEBEC
BY-LAW NUMBER 471
AN AGREEMENT RELATING
TO MUNICIPAL WORKS**

WHEREAS: the Municipality of Shawville is governed by the *Municipal Code of Québec* and the *Act Respecting Land Use Planning and Development*.

WHEREAS: the Municipal Council deems it appropriate to adopt a bylaw on agreements relating to municipal works.

WHEREAS: the provisions of the *Act Respecting Land Use Planning and Development*, in particular sections 145.21 et seq.

WHEREAS: the Shawville Municipal Planning Advisory Committee has reviewed this draft and recommends its adoption.

WHEREAS: Councillor Lyse Lacourse gave a notice of motion at the regular meeting of this Council held on January 28th, 2026.

92-26

THEREFORE it is moved by Richard Armitage and resolved that the council of the

Municipality of Shawville adopt the following By-Law number 471 An Agreement Relating to Municipal Works.

CHAPTER I DECLARATIVE PROVISIONS

1.1 Purpose of the bylaw

The purpose of this bylaw is to make the issuance of a building or subdivision permit subject to the conclusion of an agreement between the developer and the Municipality when it involves the performance of work related to municipal infrastructure and facilities and the assumption of responsibility for such work, and to set the main parameters of this agreement.

The purpose of this bylaw is also to establish all measures necessary for the implementation of public services and streets, such as the procedure to be followed, the required standards, and the various methods of payment for said public services and streets.

1.2 Scope of application

These regulations apply to any subdivision or construction project that will require the installation, modification, extension, or oversizing of sanitary sewer, storm sewer, water main, or street infrastructure or equipment.

1.3 Interpretation

The use of the verb “must” indicate an absolute obligation; the verb “may” indicate an optional meaning.

The singular noun extends to several people or several things of the same kind, whenever the context lends itself to this extension.

The masculine gender includes the feminine gender unless the context indicates otherwise.

1.4 Regulatory compliance

This bylaw applies concurrently with other municipal bylaws. In the event of any inconsistency between the applicable provisions of one or more municipal bylaws, the following rules shall apply:

- a) The specific standard or provision shall prevail over the general provision.
- b) The most stringent or restrictive provision shall prevail over the least stringent or least restrictive provision.

CHAPTER II DEFINITIONS

For the purposes of these regulations, the following words have the meaning, significance, and application assigned to them in this chapter, unless the context otherwise requires:

Approval

Means a certificate issued by the responsible person or competent professional of the Municipality when the construction of any new street is completed in accordance with the norms and standards established in this bylaw.

Roadway

The drivable part of a street, generally 10 meters wide.

Street right-of-way

Street surface and all areas outside the roadway.

Storm sewer

The system of pipes, including connections and branches, that collects, contains, and carries rainwater, runoff, and snowmelt, including manholes, street drains, culverts, and any other devices necessary for the proper functioning of the system.

Sanitary sewer

The system of pipes, including connections and branches that collect, contain, and convey wastewater, including manholes and any other devices necessary for the proper functioning of the system.

Ditch

A channel that contains and carries rainwater, runoff, and snowmelt.

Engineer

Any person who is a member in good standing of the Ordre des ingénieurs du Québec.

Park

Means, without limitation, a built or unbuilt area of land intended for community use, such as a pavilion, playground or recreation area, arena, swimming pool, bike path, natural areas, and other similar facilities recognized by the Municipality.

Pedestrian walkway

Land registered and developed to facilitate pedestrian traffic.

Bicycle path

Path built off the street and reserved for use by cyclists.

Culvert

A pipe installed under driveways or streets to channel water from ditches.

Developer

Any individual or legal entity that submits a subdivision or construction project to the Municipality that involves extending public services or one of them to serve one or more properties. Unless otherwise specified, this term includes both the developer and the builder.

Street surfacing

Means the covering of a street with gravel, crushed stone, asphalt concrete, or any other equivalent material approved by the Municipality that covers the ground of a street.

Collector street

A street that collects traffic from local streets and serves both to provide access to adjacent properties and to accommodate through traffic.

Off-street section

Part of land located between the street pavement and the front boundary of a property, generally left for the use of neighboring property owners.

Oversizing

Any infrastructure or equipment whose dimensions and capacities exceed the needs of the project covered by the agreement, but which are required to serve other parts of the territory.

Municipal works

The term “municipal works” means all works relating to municipal infrastructure and facilities intended to become public and falling into one of the following categories:

- All construction and development work on a street (including any extensions), from the initial tree cutting and excavation to paving and the installation of street signs and lighting, if applicable, including all intermediate stages such as drainage work, ditches, culvert construction and installation, bridge construction, etc.
- All construction work on water mains or sewers, including all work necessary for the proper functioning of these networks, such as pumping stations, booster stations, etc., as well as the installation of manholes and fire hydrants.

Municipality

Means the Municipality of Shawville.

CHAPTER III IMPLEMENTATION PRINCIPLES

3.1 Principle

All municipal works within the Municipality's territory shall be carried out:

- a) by the Municipality under its general powers provided for this purpose.
- b) or by the developer, in accordance with the terms and conditions set out in this bylaw.

3.2 Affected areas

These regulations apply to all areas within the municipality.

3.3 Category of land covered by this bylaw.

All applications for subdivision or building permits requiring municipal work are subject to these regulations and the obligation to enter into an agreement, as stipulated below.

For the purposes of this bylaw, any extension of a street or public utility must be long enough to include the construction of a manhole, unless the situation does not allow it, in the opinion of the Municipality.

3.4 Conditions for issuing a subdivision and building permit.

In addition to the conditions for issuing subdivision or building permits set out in any other regulations, the building and environmental inspector may only issue a subdivision or building permit requiring or providing for municipal works to be carried out if:

3.4.1 Regarding the subdivision permit:

- a) the application is accompanied by a comprehensive subdivision plan previously approved by the Council.
- b) the application is accompanied by plans and specifications relating to the construction of streets and public utilities, previously approved by the Municipality.
- c) the applicant and the Municipality have signed an agreement concerning the performance of the work, in accordance with the conditions set out in this bylaw.

3.4.2 Regarding the construction permit:

- a) the municipal works were constructed in accordance with the plans and specifications submitted and were approved for this purpose by the Municipality.

3.5 Sharing of costs related to the works.

3.5.1 Share of the developer

The developer requesting the issuance of a subdivision or building permit covered by this by law is required to assume all costs related to direct or related municipal work, in accordance with the plans and specifications submitted by the developer and approved in advance by the Municipality.

The developer must first sign an agreement with the Municipality setting out the terms and conditions for covering the costs, as provided for in this bylaw.

Among other things, the applicant shall be responsible for the following fees, charges, and costs:

1. the costs and fees related to the preparation of plans and specifications by a civil engineer.
2. the costs and fees for the supervision of the work by a civil engineer.
3. the costs and fees related to surveying, staking out, and topographic surveys by a surveyor.
4. all expenses and costs involved in the purchase and installation of materials and equipment necessary for the performance of the work.
5. the costs and fees related to the inspection of materials by an engineer, including any laboratory studies that may be necessary.
6. the costs and fees related to certification by a civil engineer that the work has been carried out in accordance with the plans and specifications.
7. all taxes, including provincial and federal sales taxes.
8. 100% of the costs and fees for the approval of plans and specifications, supervision, and monitoring of the work carried out by the Municipality.

If more than one applicant is involved in carrying out the municipal work

covered by the agreement, each of them must jointly and severally commit to the Municipality in accordance with the terms and conditions set out in the agreement.

3.5.2 Share of beneficiaries

When the work carried out by the applicant benefits or may benefit persons who own land adjacent to the proposed work, but that land is not covered by the subdivision or building permit, the Municipality will reimburse the developer for the cost of the work carried out adjacent to the beneficiaries' land, and the beneficiaries will subsequently reimburse the Municipality by paying their individual share.

The share that each beneficiary must reimburse to the Municipality is determined according to the following formula:

$$\frac{\text{frontage of the beneficiary's land}}{\text{Total scope of work}} \quad \times \quad \text{total costs of work}$$

Each owner must reimburse their share to the Municipality in one of the following ways:

- within thirty (30) days of the Municipality sending a payment request; any share that remains unpaid at the end of the thirty (30)-day period will bear interest at the rate in effect at the Municipality

or

- by an annual local improvement tax, plus applicable interest.

3.5.3 Share of the Municipality

If the project involves oversizing water mains, sewers, roads, or infrastructure beyond the strict requirements of the project, such oversizing work must be carried out by the developer in accordance with the municipality's guidelines. Where applicable, the municipality will assume the costs.

3.6 Memorandum of understanding

3.6.1 The developer must enter a contract with the Municipality to fulfill the following conditions:

- a) subdivide the land designated for the street.

- b) construct the street shown on the plan that is the subject of the subdivision permit application within the time frame agreed upon by the parties.
- c) perform all work at its own expense and under the supervision of the Municipality and, to this end, grant the Municipality's representatives, agents, employees, or professionals the right to inspect and verify that the work complies with the plans and specifications.
- d) construct or install, at its own expense, all municipal services or infrastructure related to the project, such as sewers, water mains, culverts, etc., in accordance with the standards or requirements of the Municipality and all applicable laws.

3.6.2 The agreement contains the following elements:

- a) the designation of the parties.
- b) a description of the project and the work, including:
 - a subdivision plan, including the layout of the streets.
 - a description of the works and infrastructure covered by the agreement, in accordance with the plans and specifications previously approved by the Municipality.
- c) the developer's commitment to carry out the works in accordance with the plans and specifications and the requirements and standards determined by the Municipality and by law.
- d) the deadline for completion of the work.
- e) the developer's commitment to cover the costs of direct or related work for the construction of the road and public utilities and 100% of the costs of approval of the plans and specifications, supervision, and monitoring of the work by the Municipality.
- f) the developer's commitment to provide the financial guarantees required by the Municipality.
- g) the developer's commitment to provide as-built plans for the work, including the location of the street bed in relation to the right-of-way with the positioning of accessories (public utilities), in accordance with the requirements of section 4.2.2.
- h) the commitment to transfer, free of charge, the subdivided land for the street and any required easements, as well as the public utilities built, at the request of the Municipality and within the time limit set by this bylaw.

3.6.3 The memorandum of understanding may cover any other subject matter

that may be agreed upon by the developer and the Municipality, including, but not limited to, contributions for parks, playgrounds, and natural spaces; the construction of public or community infrastructure or facilities to be transferred to the Municipality, whether such work takes place on or off site.

CHAPTER IV PROCEDURES RELATING TO THE CONSTRUCTION OF STREETS BY A DEVELOPER

4.1 Procedure manual

Any developer requesting the construction of public services involving new streets must:

- a) submit a comprehensive project plan to the Council for review and approval in principle, submit a copy to the urban planning officer, and submit any amendments to a plan already submitted to keep track of the amendments, as well as a final plan before work begins.
- b) submit a request to the urban planning officer, who will forward a copy to the general management.
- c) sign, if applicable, an agreement with the Municipality, once the request has been accepted by the Council and all the documents required by this bylaw have been submitted.

4.2 Request

4.2.1 Purpose of the request

To obtain the consent of the municipal authorities for the opening of new streets and their construction, as well as the construction of public utilities.

4.2.2. Content of the request

The application shall contain the following information:

- a) the name, address, occupation, and telephone number of the proponent, with proof of registration with the Superintendent of Financial Institutions, if applicable.
- b) the lot numbers of the roadways for which services are requested, with the relevant survey plan numbers.
- c) the number of the plans and specifications for civil engineering works.

- d) the applicant's signature.
- e) two copies of the plans and specifications for the proposed works.
- f) a subdivision plan that complies with applicable urban planning regulations.
- g) an estimate of the project costs.

The developer must provide a copy in electronic format, in a format determined by the municipality, of the plans and specifications submitted with the application. The developer must also provide, after completion of the work, an as-built plan of the work in the same electronic format, including the location of the street bed in relation to the right-of-way with the positioning of accessories (public utilities) by triangulation method.

4.2.3 Study and recommendations to Council

All requests must be submitted, along with all documents required under these regulations, to the municipality's urban planning officer for review and recommendation in conjunction with senior management.

4.2.4 Study and decision on the request by Council

- a) Upon receipt of the recommendation report and the proposed memorandum of understanding, the Municipal Council shall rule on the request.
- b) If the Council approves the request, it shall:

Accept the memorandum of understanding, with or without amendments, and authorize the mayor or deputy mayor and the secretary-treasurer and director general to sign the memorandum of understanding with the proponent.

- c) If the Council rejects the request, it must:
 - i. give reasons for its decision.
 - ii. if applicable, inform the proponent within a reasonable time of the corrections to be made to the request for it to be approved.

4.2.5 Validity period of an approved request

Any request approved by the Municipal Council remains valid for a

period of six (6) months only; consequently, construction work must begin within this period, failing, which a new request must be submitted for approval.

However, the Municipal Council reserves the right to extend the validity period of the request beyond the specified time limit, without the submission of a new request, if it is demonstrated to its satisfaction that the delays before the start of construction work are not due to the developer.

4.3 Plans, quotes, and estimates

The developer must have an engineer of their choice prepare all plans, specifications, and estimates, as well as have a competent professional of their choice prepare all other preliminary studies necessary for their project.

The plans and specifications must include the planned location of municipal and other public services for the entire project and for each lot, such as the location of electrical and telephone poles, fire hydrants, etc.

The costs associated with preparing the plans, specifications, and estimates shall be borne by the developer.

If the developer fails or refuses to sign an agreement relating to this work, it shall remain responsible for these costs.

The developer must allow the Municipality to use for municipal purposes all rights, titles, and interests it holds in the plans, specifications, and other documents filed under the agreement. Where applicable, it must obtain these rights from the persons it has mandated and guarantee to the Municipality that it has obtained these rights.

4.4 Commencement of work and liability

To obtain authorization to extend infrastructure and begin municipal work, the developer must submit the following documents to the Municipality:

- a) A copy of the approvals required under this memorandum of understanding, including those from the ministère du Développement durable, de l'Environnement et de la Lutte contre les changements climatiques (MDDELCC).
- b) A copy of the plans in their "issued for construction" version in the following formats:
 - i) 2 hard copies signed and sealed by the design engineer; one of the copies must be folded.

- ii) 1 digital copy in Portable Document Format (PDF) signed and sealed by the design engineer.
- iii) 1 copy of the AutoCAD file (digital DWG format).
- c) A copy of the estimate in its “issued for construction” version, in paper format and a digital copy in Portable Document Format (PDF), signed and sealed by the design engineer.
- d) A copy of the soil and runoff management plan, in paper format (folded) and digital “portable document format” (PDF), signed and sealed by the design engineer.
- e) A cheque covering the administrative costs of this protocol.
- f) The cheques required for the payment of fees for the supervision of municipal works, environmental monitoring, if applicable, and quality control of materials.
- g) A statement certifying the payment of municipal and school taxes for all buildings covered by this memorandum of understanding.
- h) A copy of the insurance policy or policies required for the project.
- i) A copy of the cost estimate prepared and signed by the project design engineer.
- j) A copy of the successful contractor's bid and contractor's license, as well as the RBQ licenses required to perform the work.
- k) A copy of the contractor's bond.
- l) A schedule (timeline) of municipal work.
- m) A list of all contractors and subcontractors involved in the project, as well as a copy of all contract terminations.
- n) A copy of the CNESST notice of commencement of work.
- o) A copy of the site identification request (CCQ).
- p) The performance guarantee, as required under this memorandum of understanding.

- q) The authorizations required by the competent authorities, particularly those of the MRC and those provided for in the *Quebec Environment Quality Act*, and a road permit issued by the Ministry of Transport and Sustainable Mobility, if applicable.
- r) A copy of any other document that may be required to verify that the conditions of this memorandum of understanding have been met.

The developer is responsible for carrying out the work and financing it in accordance with the specifications and terms described in the agreement signed

with the Municipality, in accordance with this bylaw. It is expressly agreed that the Municipality shall not be liable to the general contractor chosen by the developer, nor to any subcontractors, employees, or suppliers.

4.4.1 Administrative fees

Prior to the issuance of the certificate of authorization referred to in section 4.4, the proponent must pay the administrative fees related to the conclusion of the memorandum of understanding as determined in the bylaw providing for the imposition of compensation and fees for the provision of municipal services for the applicable year, adopted by the Municipality.

4.5 Payment work costs

4.5.1 Municipal works

All municipal work, including asphalt where applicable, that is part of the developer's project is paid for by the developer.

The type of final recovery must be agreed upon in the agreement.

4.5.2 Road signs, street lighting

The costs of purchasing and installing street signs, road signs, and streetlights (poles and lights) will be borne by the developer or the Municipality, as determined in the agreement with the developer.

However, the developer will be responsible for obtaining and transferring to the municipality, free of charge, any easements required for this purpose, if applicable.

4.5.3 Off-road section

The construction of driveways, from private property to the roadway, as well as culverts, when required under driveways, shall be at the expense of the owners of properties bordering the streets concerned.

4.5.4 Drainage

In new subdivisions, the cost of diverting a ditch or stream when done in the open air, as well as the excavation of all required ditches, shall be borne by the developer after receiving the relevant approvals.

4.6 Transfer of streets and services

The applicant must transfer to the Municipality, free of charge and by notarized contract, the right of way for the planned and constructed streets (including municipal works) and any required easements, once approval has been obtained and within 30 days of the Municipality's written request to that effect.

EFFECTIVE DATE

This bylaw comes into force in accordance with the law.

By-Law Number 471 was adopted as read at a regular meeting of Council held April 14, 2026, will come into force according to law.

Mayor

Director General

93-26 Moved by Katie Sharpe, that the Council of the Municipality of Shawville authorizes the acceptance of the recommendation from Fire Chief Lee Laframboise to appoint Braeden Picard as a member of the Shawville/Clarendon Fire Department. Carried unanimously.

94-26 Moved by Richard Armitage, that the Council of the Municipality of Shawville authorizes the Director General, Crystal Webb, to open a new bank account under the name “Gas Tax Fund” and to transfer an amount of \$392,000.00 from the general account to the new account. Carried unanimously.

Correspondence

Letter received from the Annual Flying Elbows Men’s Hockey Tournament
Letter received from the Pontiac Agricultural Society 2026 Shawville Fair Sponsor
Letter received from McDowell Home and School Committee. Re. Donation to the Spring Fair

95-26 Moved by Lyse Lacourse, that the council of the Municipality of Shawville authorize to give a 15% discount to the Flying Elbows for the yearly tournament. Carried unanimously.

96-26 Moved by Inger Elliott, that the council of the Municipality of Shawville authorizes to sponsor the 2026 Shawville Fair in the amount of \$1,500.00. Carried unanimously.

97-26 Moved by Lyse Lacourse, that the council of the Municipality of Shawville authorizes to donate two Shawville Fair passes and 1 hour of ice time to the Dr. S.E. McDowell Annual Spring Fair auction. Carried unanimously.

Correspondence

A) FRR Grant PAS

B) FRR Grant Shawville District Recreation Association

A) FRR Grant PAS

- 98-26 Moved by Julien Gagnon, that the Council of the Municipality of Shawville authorizes the Director General, Crystal Webb, to send a letter of support to the Pontiac Agricultural Society (PAS) to allow them to proceed with an application under the FRR2 grant program with the MRC Pontiac. Carried unanimously.

B) FRR Grant Shawville District Recreation Association

- 99-26 Moved by Julien Gagnon, that the Council of the Municipality of Shawville authorizes the Director General, Crystal Webb, to send a letter of support to the District Recreation Association to apply for funding through the FRR grant program.

AND THAT, should the application be successful, the Municipality of Shawville agrees to contribute an amount of \$10,000.00 toward the completion of the softball facility project. Carried unanimously.

Committee Reports

Bill McCleary
New Policy Godfather Catherine Joncas
Safety Issues Post Office Speeding

MRC Report
Trying to set up a Municipal Court – Through the FRR Grant
Hydro Québec - Potential Flooding

Julien Gagnon
Discussion - Intermunicipal Committee Meetings with other Municipalities
May 20, 2026, Next Meeting
-Water Testing
-Grant writing Opportunities
-Paving Solutions
-Consultant
-Engineering Services
-Arena financials
- Discuss user fees
- Possible Committee structure

- 100-26 Moved by Julien Gagnon that the Council of the Municipality of Shawville authorizes the administration to conduct an evaluation to determine a method by which residents of Shawville, Clarendon, or any other contributing municipality may receive a credit on a portion of their seasonal adult ice rental fees, in order to offset the cost of ice rental charges (which includes user fees). Carried unanimously.

Lyse Lacourse

OMH – Meeting
Next MADA Meeting Inger Elliott will be replacing Lyse

Lisa Taylor
Zoning By-Law – 417 Vicotria Street next Step Referendum

Richard Armitage
Another park may be possible if Landlock Brigs Property is obtained

Inger Elliott
New build on John Dale there is concern of a drop off should be fenced off for safety reasons

Katie Sharpe
SCFD – Minutes April and March – Firemen’s Ball and Fire calls discussion
FRR Grant - Soap Box Cars discussion
MDP upgrades opening the park
New Park discussion
Strategic Planning
List of Priorities - Sidewalks Streets, Water and Sewer networks

Visitors’ Question Period

Georgia Golfinopoulos attends the meeting to discuss tax service break downs, Tim Hortons, Investing money in Shawville

101-26 Moved by Julien Gagnon, that the meeting be adjourned at 7:37 p.m.

Mayor

Director General