

A regular meeting of the Shawville Council was called to order by Mayor Bill McCleary, at the town hall at 6:30 p.m., January 13, 2026, with Councillors, Richard Armitage, Inger Elliott, Julien Gagnon, Lyse Lacourse, Katie Sharpe, and Lisa Taylor and as well as Crystal Webb, Director General.

01-26 Moved by Lyse Lacourse and resolved that the agenda be adopted. Carried unanimously.

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes December 9, 2025
4. Visitors Question Period
5. Accounts presented for Approval
6. Municipal Interest Rate for 2026 (Resolution)
7. Shawville Clarendon Fire Department
 - A) Wish List (Resolution)
 - B) Fire Department 2026 Remuneration (Resolution)
 - C) Fire Chief 2026 Remuneration (Resolution)
 - D) Purchase a new pumper in the year 2027 (Resolution)
8. Library – 2026 Remuneration (Resolution)
9. MTQ – Plowing Centre Street (Resolution)
10. Mill Dam Park Phase 2 Purchases (Resolution)
11. MTQ – Financial Assistant Agreement (Resolution)
 - Director General Authorization to sign the agreement
12. Employee Probation
 - A) Arena: Andrew Lang
 - B) Public Works: Rowyn Larocque
13. Committee Report
14. Question Period
15. Adjournment

02-26 Moved by Inger Elliott and resolved that the minutes of December 9th, 2025, be adopted. Carried unanimously.

Visitors Question Period

Christine Armitage attends the meeting re. Article December 18th Pontiac Journal re. Mayor Municipal Code of conduct By-Law 453 section 5.2, use of official title how does the by-law interpret in this case. Update on the Abattoir article was in The Equity

Accounts presented for Approval

Antrim Western Star	10.76
Bell Mobility	433.58
Bensons	270.87
Biblio	37.59
Blue Heron Landscaping	977.29
Campbells Polaris	270.34
Canadian Tire	554.15
Cartridges Restaurant	1 091.41
Combeq	436.91
Core Ind. Gases	15.68

Crush	8 399.64
Desjardins	13 631.57
Erwin Mobile Repair	1 020.46
Eurofin	1 351.54
Fillogreen	11 661.47
Graham, Dale	320.00
W.A. Hodgins	10.91
Hydro-Quebec	14 102.88
J&J Grocery	1 360.00
Konica Minolta	277.09
Leblanc et Associés	1 341.37
Lyse Lacourse	25.44
MacEwen	2 614.29
Master Card	2 507.33
Ministre des Finance - Régie du bâtiment	99.88
O'Malley's Truck & Trailer Service	399.88
Petro Pontiac	90.03
Petty Cash	83.75
PG Solutions	247.20
Plomberie Environord Inc.	2 632.94
Pontiac Printshop	1 371.78
Receiver General of Canada	6 500.77
R.E.M	1 417.01
Revenu Québec	16 996.53
Royal Canadian Legion	50.00
RPGL	1 023.28
Shawville Taxi	126.47
Sheppard, Lori	454.96
Sly, Heather	48.54
SSQ Financial Group	4 765.08
Superior	3 735.74
T&J Refrigeration Inc.	143.72
Telebec	439.20
Telus	437.14
Valu-Mart	39.61
Vallee du Pontiac Electrique Inc.	744.40
Wajax Limited	6 231.61
Wepec	2 532.55
Total	\$ 113 334.64

Certificate of Availability of Funds

I, the undersigned, Director General of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 13th day of January 2026

Crystal Webb
Director General

03-26 Moved by Richard Armitage and resolved that the Council of the Municipality of Shawville authorize the payment of the accounts for the month of December in the amount totalling \$113,334.64. Carried unanimously.

04-26 Moved by Julien Gagnon, that the Council of the Municipality of Shawville authorizes that the interest rate on unpaid invoices for the year 2026 will be 14% calculated annually. Carried unanimously.

Shawville Clarendon Fire Department

- A) Wish List
- B) Fire Chief 2026 Remuneration
- C) Fire Department 2026 Remuneration
- D) Purchase a new pumper in the year 2027

A) Wish List

4 Bunker Suits	\$2,489.00	\$9,956.00
5 Pair Gloves	\$145.00	\$725.00
5 Balaclavas	\$63.00	\$315.00
4 Pair Leather Boots	\$620.00	\$2,480.00
3 SCBA Face Pieces	\$527.00	\$1,581.00
3 Face Piece Bags	\$40.00	\$120.00
2 SCBA 4500 Tanks	\$2,200.00	\$4,400.00
3 Green Lights	\$95.00	\$285.00
1 Window Punch		\$82.00
1 Seat Belt Cutter		\$15.00
Decon Bags and Soap		\$400.00
2 Portable Radios		\$1,946.46
Uniforms		\$800.00
Small Engine Fuel		\$400.00
Truck Toolbox with Tools		\$400.00
TOTAL		\$23,905.46

05-26 Moved by Lisa Taylor, that the Council of the Municipality of Shawville authorizes to accept the recommendation from the Fire Commission Committee, for the 2026 wish list for a total amount of \$23,905.46. This will be divided between both Shawville and Clarendon. Carried unanimously.

WAGES	2024	2025	2026
Practices/Courses & Training, House Inspections	20.00	22.00	23.00
Basic Firefighter	19.25	20.00	21.00
Firefighter with FF1	22.00	23.00	24.00
Officers	23.00	25.00	26.00

Secretary	1000.00	1000.00	1200.00
Deputy Chiefs	1,500.00	1,500.00	1,500.00

06-26 Moved by Inger Elliott that the council of the Municipality of Shawville authorizes to accept the recommendation from the Fire Commission for an increase to the firefighter's remuneration, providing that the Municipality of Clarendon agrees. Carried on division Julien Gagnon abstains from voting.

07-26 Moved by Katie Sharpe, that the council of the Municipality of Shawville authorizes to accept the recommendation from the Fire Commission Committee for a remuneration increase of 4% to the Fire Chief Lee Laframboise. Carried unanimously.

08-26 Moved by Richard Armitage, that the Council of the Municipality of Shawville authorize the Fire Chief to begin obtaining quotes for a new pumper truck, with the purchase to take place in the year 2027, provided that both the Municipality of Shawville and the Municipality of Clarendon agree. Carried unanimously.

09-26 Moved by Lisa Taylor, that the council of the Municipality of Shawville authorizes to accept the recommendation from the Shawville Library Committee for a remuneration increase of 3.1% to the Librarians. Carried unanimously.

WHEREAS Route 303 (Centre Street), within the limits of the Municipality of Shawville, is under the jurisdiction of the Ministère des Transports et de la Mobilité durable (MTMD), and winter maintenance of the roadway is carried out through a contract awarded by MTMD.

WHEREAS the Municipality is responsible for snow clearing and safety of municipal sidewalks, including sidewalks located along Route 303.

WHEREAS the Municipality has observed repeated instances where snow and slush generated by the MTMD contractor's plowing operations on Route 303 are pushed onto adjacent sidewalks, including after the sidewalks have already been cleared by municipal staff.

WHEREAS this recurring situation creates unsafe pedestrian conditions (slip hazards), generates legitimate public complaints, and increases the Municipality's exposure and operational burden.

WHEREAS the Municipality must repeatedly redeploy staff and equipment to clear the same sidewalks, resulting in unnecessary duplication of work and additional costs, without being provided a coordinated schedule or timely notice of the contractor's passes;

WHEREAS the Municipality is prepared, if authorized by MTMD and under a written arrangement, to assume winter maintenance of the relevant section of Route 303 within the municipality of Shawville, at no cost (or under terms to be agreed), in order to prevent the sidewalk obstructions and restore consistent service levels;

10-26 THEREFORE, it is moved by Julien Gagnon that Council of the Municipality of Shawville formally notifies MTMD that the current situation is unacceptable and requests immediate corrective measures, including at minimum:

- a) ensuring MTMD's contractor does not windrow or deposit snow/slush onto sidewalks; and
- b) implementing an effective coordination mechanism (advance notice or schedule) so

municipal sidewalk clearing is not immediately negated.

BE IT FURTHER RESOLVED that Council requests MTMD to meet with the Municipality and confirm, in writing, the corrective measures to be implemented and/or to establish a written agreement allowing the Municipality to undertake winter maintenance of the relevant section of Route 303 (and any associated responsibilities) under mutually agreed terms.

BE IT FURTHER RESOLVED that, should the situation persist after this formal notice, the Municipality will document the additional interventions and invoice MTMD and seek recovery of the additional costs incurred, in accordance with applicable legislation, policies, and any governing agreements. Carried unanimously.

WHEREAS the municipality is undertaking Phase 2 of the development of Mill Dam Park to enhance public use.

WHEREAS quotations and pricing have been received for the purchase of park equipment, construction materials, and installation services necessary for this phase.

11-26 THEREFORE, it is moved by Lisa Taylor, that the Council of the Municipality of Shawville approves the following purchases and installations for Mill Dam Park Phase 2, through the FRR Volet 2 grant in the amount of \$16,799.03 subject to applicable taxes and within the approved budget.

Additional Picnic Tables

- Uline Purchase: \$8,048.04
 - 4 picnic tables & 1 trash can
 - 2 tables and trash can to complete shelter area
 - 2 additional tables for park use

Water Fountain

- 1 fountain with bottle fill station and pet bowl (outdoor unit)
- Includes installation for both options
- Total Cost: \$4,750.99

BBQ Station Completion

- Home Hardware: \$4,000.00
- Includes lumber, cement, sand, and miscellaneous materials. Carried unanimously.

12-26 Moved by Julien Gagnon, that the Council of the Municipality of Shawville authorize the Director General to sign the financial agreement with the *Programme d'aide financière du Fonds de la sécurité routière*, Project No. 20250709-065, for the sidewalk grant on Hillcrest and John Dale, as well as for the purchase of a radar sign. Carried unanimously.

WHEREAS the Municipality of Shawville employs Andrew Lang to maintain the operations of the Shawville arena.

WHEREAS Andrew Lang was previously employed on a three-month probation with the Shawville arena.

WHEREAS, the probationary period has been successfully completed as of December 29th, 2025, and Andrew has satisfactorily met the expectations of the position.

13-26 **THEREFORE**, it is moved by Richard Armitage, that Andrew Lang being confirmed as a permanent full-time employee, effective January 13, 2026, following the successful completion of his probationary period.

BE IT FURTHER RESOLVED that a 2% salary increase be approved in conjunction with this change in employment status. Carried unanimously.

WHEREAS the Municipality of Shawville employs Rowyn Larocque to maintain the operations of the Public Works Department.

WHEREAS Rowyn Larocque was previously employed on a three-month probation with the Shawville arena.

WHEREAS, the probationary period has been successfully completed as of January 6th, 2026, and Rowyn has satisfactorily met the expectations of the position.

14-26 **THEREFORE**, it is moved by Lyse Lacourse, that Rowyn Larocque being confirmed as a permanent full-time employee, effective January 13, 2026, following the successful completion of his probationary period.

BE IT FURTHER RESOLVED that a 2% salary increase be approved in conjunction with this change in employment status. Carried unanimously.

Committee Report

Lyse Lacourse

OMH Société d'habitation Québec - Meetings

MADA – Municipalité amie des aînés – Meeting January 27/26

Lisa Taylor

Planning Advisory Committee –

Complaints Must be directed to the Town Hall

Richard Armitage

P.A. System

Vacation Between Christmas and New Years

Katie Sharpe

Fire Commission Minutes – January 2026

ODO Observatoire de développement de Outaouais

Call Citizens Event Held January 21st

Second Question Period

Christina Armitage discussion acronym difficult to know what is being discussed

15-26 Moved by Julien Gagnon, that the meeting be adjourned at 7:15 p.m.

Mayor

Director General