

March 10, 2026

A council meeting of Shawville Council was called to order by Mayor Bill McCleary, at the Town Hall at 6:30 p.m., March 10, 2026, with Councillors, Richard Armitage, Julien Gagnon, Inger Elliott, Lyse Lacourse, Katie Sharpe and Lisa Taylor and as well as Crystal Webb Director General.

52-26 Moved by Lyse Lacourse and resolved that the agenda be adopted as circulated with one modification with the removal of number 11. B Support Grant Application to be tabled not enough information. Carried unanimously.

1. Call to Order
2. Adoption of Agenda
 - Declaration of any Conflicts of Interest
3. Adoption of Minutes
 - February 10, 2026 – Regular Meeting
4. Visitors' Question Period
5. Accounts Presented for Approval (Resolution)
6. Proposal – Project Manager Consultant (Resolution)
 - Acquisition and Installation of Generator at the Water Tower
7. Adoption of 2026 Annual Report – Revised Fire Safety Cover Plan (Resolution)
8. Flower Maintenance (Resolution)
9. Legal Service Proposal – 2026 (Resolution)
10. Assessment Role – Next Triennial Roll (2027–2028–2029) (Resolution)
11. Pontiac Agricultural Society
 - A) Rental Fee – Lease Agreement Section 3 (Resolution)
 - B) Support Grant Application (Resolution)
12. Recreational Association – Donation (Resolution)
13. Gas Tax – 2024–2028 (Resolution)
14. Request for cancellation of the Federal Government's Firearms Buyback Program (Resolution)
15. Firemen's Ball – Donation (Resolution)
16. Purchase Electric Stair Climber re. Shawville Archives (Resolution)
17. Planning Advisory Committee (Resolutions)
 - A) Notice of motion and adoption of first draft By-Law 468 592 King Street to amend zoning By-Law 417
 - B) Notice of motion and adoption of first draft By-Law 469 114 Avenue Victoria to amend zoning By-Law 417
18. Correspondence
19. Committee Reports
20. Visitors' Question Period
21. Adjournment

53-26 Moved by Lisa Taylor and resolved that the minutes of February 10, 2026, be adopted.
Carried unanimously.

No Visitor's attended Question Period

Accounts Presented for Approval

Bell Mobility	304.12
Bensons	193.49
Brébeuf	20 525.65
Brodart	61.56
Café 349	758.84
Canadian Tire	226.41
Carmichael	83.71
Core	16.99
Desjardins	6 404.28
Deveau	1 967.79
Ebsco	507.48
Emco	5 974.02
Erwin Mobile Repair	957.11
Eurofin	1 405.00
Fillogreen	19 524.91
FQM	12 665.68
GLS Logistics	182.10
Hayes Manufacturing	1 129.94
Hetek Solutions Inc.	1 272.34
W.A. Hodgins	825.37
Hursty's Bar & Grill	82.78
Hydro-Quebec	36 863.49
J&J Grocery	622.01
Jason Cartier	931.30
Joe Johnson Equipment	678.61
Josh Pasch Construction	544.98
Kelly Tanner	500.00
Konica Minolta	277.09
MacEwen	12 720.42
Master Card	4 935.24
Mickey McGuire Construction	3 664.83
Petro Pontiac	468.87
Petty Cash	77.50
Pitney Works	800.00
Plomberie Environord Inc.	2 000.58
Pontiac Agricultural Society	402.42
Pontiac Printshop	239.15

Printshop	886.11
Ralph M Lang Custom	862.31
Receiver General of Canada	8 093.53
Revenu Québec	19 399.89
Shawville Ford	108.91
Sheppard, Lori	553.12
Sly, Heather	25.24
Smiley Brothers	15 349.16
SSQ Financial Group	3 439.78
Superior	3 731.48
Technicien de Glace Inc.	1 178.50
Telebec	439.87
Telus	438.68
Todd Brownlee	931.30
Vallee du Pontiac Electrique Inc.	2 133.28
Valley Blades	3 683.30
Valu-Mart	200.93
Vaughan Bastien	964.64
Viking Cives	1 246.60
Total	\$ 204 462.69

Certificate of Availability of Funds

I, the undersigned, Director General of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 10th day of March 2026

(Crystal Webb Director General)

54-26 Moved by Richard Armitage and resolved that the Council of the Municipality of Shawville authorize the payment of the accounts for the month of March in the amount totalling \$204 462.69. Carried unanimously.

WHEREAS: Council has received and reviewed the proposal submitted by Martin Query for project management consultant services related to the acquisition and installation of a generator at the municipal water tower.

WHEREAS: the proposed services include project analysis, preparation of specifications, acquisition support, installation coordination, commissioning oversight, and preparation of final documentation.

WHEREAS: the total estimated cost for these services is \$14,750.00 plus applicable taxes.

WHEREAS: this project is funded under the Gas Tax funding program.

55-26 **THEREFORE:** it is moved by Inger Elliott that Council approves the hiring of Martin Querry to provide project management consultant services for the generator installation project at the municipal water tower for the total estimated amount of \$14,750.00 plus applicable taxes. Carried unanimously.

WHEREAS: section 35 of the Fire Safety Act requires that an activity report for the previous fiscal year be prepared, adopted by resolution, and submitted to the Minister annually.

WHEREAS: the MRC is responsible for collecting this information to produce a regional activity report.

56-26 It is moved by and resolved to adopt the annual report of the revised Fire Safety Cover Plan for 2025, with one modification: that in Action 4, the number of smoke alarms be set at 100 per year. The report will be transmitted to the MRC Pontiac. Carried unanimously.

WHEREAS: the Municipality requires seasonal watering services for hanging baskets, hydro poles, parks, street planters, and municipal signage.

WHEREAS: Denzil Yach has submitted a proposal to provide watering services for the following locations:

- Up to 80 hanging baskets (including solar lights)
- Hydro poles located at the Town Hall, Library, and Fire Hall
- Centennial Park
- Veterans Park
- Victoria Street
- Bryan Murray Sign (Arena)
- Five large containers at traffic lights
- Two large containers at the Dollar Store and Valu-mart
- Large containers located at the traffic lights

FOR the total amount of \$6,500.00.

WHEREAS: Denzil Yach has further agreed to assist municipal staff, at no charge, with the initial installation of flower beds located at:

- Centennial Park
- Veterans Park
- Victoria Street – Bryan Murray Sign (Arena)
- Two large containers at the Dollar Store

EXCLUDING the five large containers at the traffic lights, which will be handled by Council.

WHEREAS: Denzil Yach has also agreed to assist municipal staff at no cost with the Shawville sign located near the sewage plant.

WHEREAS: fertilizer will be supplied for the duration of the contract at no additional cost.

WHEREAS: The Municipality of Shawville will look after the purchase of flowers.

57-26 **THEREFORE:** it is moved by Julien Gagnon and resolved that the Council approve the proposal submitted by Denzil Yach for watering services in the amount of \$6,500.00 and accept the additional services as outlined above at no extra charge.

WHEREAS: the municipality of Shawville has accepted the offer of legal services from Deveau Avocats to fulfill the tasks needed.

WHEREAS: the offer of services of March 10, 2026, prepared for this purpose by Deveau Avocats - Outaouais.

58-26 **THEREFORE:** It is moved by Lyse Lacourse, and unanimously resolved that council accepts the offer of legal services submitted by Deveau Avocats - Outaouais, which is described as follows:

- **Services offered:** Telephone consultation with unlimited number of hours.
- **Persons authorized to consult:** The Mayor, the Director General,
- **Contract duration:** 1 year from the date of adoption of the resolution.
- **Fixed cost:** \$900 per year, plus taxes.
- **All other mandates requested:**
- Hourly rate of \$275.00.
- Hourly rate of \$225.00 for work done by a lawyer less than 7 years of experience.
- **Honorary fees** for the collection of taxes: 15% of the amount recovered, plus taxes and disbursements, this does not include the execution procedures.

59-26 Moved by Julien Gagnon, that the council of the Municipality of Shawville proceeds with the equilibration of the assessment roll for the next Triennial Roll 2027, 2028, 2029. This process was recommended by the evaluator who observed significant discrepancies between the value levels and that of the selling process within the Municipality. The work carried out within the framework of the equilibration will allow a recovery of the values on the roll and will promote the maintenance of tax fairness. Carried unanimously.

60-26 Moved by Inger Elliott, that the Council of the Municipality of Shawville authorizes the yearly rental fee in the amount of \$25,000.00 to the Pontiac Agricultural Society, as agreed in the lease agreement, Section 3. Carried unanimously.

61-26 Moved by Richard Armitage, that the Council of the Municipality of Shawville authorizes a donation in the amount of \$10,000.00 to the Shawville District Recreation Association, as included in the 2026 budget, under account 02-19000-970. Carried unanimously

WHEREAS: The Municipality has taken note of the *Guide respecting the terms and conditions* for the payment of the governmental contribution under the Québec Water and Community Infrastructure Transfer Program (TECQ) *for the years 2024 to 2028.*

WHEREAS: The Municipality must comply with the provisions of this Guide that apply to it to receive the governmental contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

62-26 **THEREFORE:** IT IS moved by Katie Sharpe, that the Municipality of Shawville undertakes to comply with the provisions of the Guide that apply to it.

The Municipality undertakes to assume full responsibility and to hold harmless the Government of Canada and the Government of Québec, as well as their ministers, senior officials, employees, and agents, from any liability with respect to claims, demands, losses, damages, and costs of any kind arising from injury to a person, death, damage to property, or loss of property attributable to a deliberate or negligent act resulting directly or indirectly from investments made using the financial assistance obtained under the TECQ 2024–2028 program;

The Municipality approves the content of, and authorizes the submission to, the Ministry of Municipal Affairs and Housing of the attached work program and all other documents required by the Ministry to receive the governmental contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

The Municipality undertakes to submit an annual update of its work program during the period from October 1 to February 15 inclusive.

The Municipality undertakes to conduct the self-financed investments required of it for the entire five-year duration of the program.

The Municipality undertakes to inform the Ministry of Municipal Affairs and Housing of any modification that will be made to the work program approved by this resolution. Carried unanimously.

WHEREAS: the federal government launched, on January 17, 2026, the federal buyback program for assault-style firearms.

WHEREAS: Canadians have from January 19 to March 31, 2026, to participate in said program, which provides for the voluntary surrender of their prohibited firearms in exchange for compensation.

WHEREAS: the financial compensation provided under the buyback program is considered insufficient, inequitable, or not guaranteed for all affected owners.

WHEREAS: the firearms subject to prohibition are modern-design civilian hunting or sport shooting firearms, not military assault weapons, and are neither used nor required by the Canadian Armed Forces to ensure national defense.

WHEREAS: in the territory of Quebec, the Sûreté du Québec will coordinate the operation.

WHEREAS: police resources are already limited and their mobilization for the implementation of this regime diverts personnel essential to combating real crime.

WHEREAS: trust between the public and police forces is a fundamental pillar of public safety.

WHEREAS: the coercive enforcement of this prohibition risks harming this

relationship of trust and increasing social tensions.

WHEREAS: public safety is a shared responsibility among the federal, provincial, and municipal governments, as well as police forces.

WHEREAS: municipalities are governments of proximity, directly responsible for the well-being, social cohesion, and safety of their population.

WHEREAS: lawful firearms owners are already subject to a strict regime of licensing, training, registration, background checks, safe storage, and compliance with the law.

WHEREAS: available data demonstrate that firearms used in violent crimes largely originate from the black market rather than the legal market.

WHEREAS: priority in public safety matters should be given to combating illegal firearms trafficking, organized crime groups, and smuggling.

WHEREAS: the prohibition and mandatory buyback of firearms primarily target law-abiding citizens, without significant direct impact on crime.

WHEREAS: the imposition of this regime represents an infringement on the legitimate property rights of these citizens.

WHEREAS: this regime does not consider the territorial, social, economic, and cultural realities specific to municipalities.

WHEREAS: several rural, agricultural, and northern communities legitimately use firearms for hunting, subsistence, livestock protection, and personal safety in isolated regions.

WHEREAS: several Canadian provinces have publicly expressed their opposition to this prohibition and buyback regime, refusing to collaborate in or enforce it due to its ineffectiveness, cost, and unfairness.

WHEREAS: municipalities have no real authority in the development of this policy but directly experience its impacts.

63-26 Therefore, it is moved by Richard Armitage, and resolved:

That the Municipality of Shawville request that the federal government terminate its assault-style firearms buyback program.

That should this program not be repealed, the Municipality of Shawville officially request that the Sûreté du Québec not enforce, within its territory, the federal government's prohibition and mandatory buyback measures.

That the Town affirm that public safety priorities must focus on combating illegal firearms trafficking, organized crime, and actual gun violence, rather than confiscating

legally owned firearms.

That the Town request that the Government of Quebec intervene with the federal government to review the current approach and prioritize policies based on evidence and real effectiveness in public safety.

That the Town affirm its support for law-abiding citizens, hunters, farmers, rural communities, and legitimate firearms users.

That a copy of this resolution be sent to:

Please note that the minutes from which this resolution is extracted are subject to adoption by the Council of the municipality at a subsequent meeting.

- The Sûreté du Québec.
- The Quebec Minister of Public Security.
- The Premier of Quebec.
- The Federal Minister of Public Safety.
- The concerned provincial and federal Members of Parliament.
- The Fédération québécoise des municipalités (FQM);
- The Union des municipalités du Québec (UMQ).
- MRC Pontiac

WHEREAS: the Firemen's Ball is an annual community event recognizing the dedication and service of our local firefighters.

WHEREAS: the Council of the Municipality of Shawville wishes to show its support and appreciation for the Shawville Fire Department.

64-26 **THEREFORE:** it is moved by Lisa Taylor and resolved that the Council of the Municipality of Shawville hereby authorizes a donation in the amount of \$200.00 to support the Firemen's Ball. Carried unanimously.

BE IT FURTHER RESOLVED THAT the donation is to be spent locally, supporting businesses and services within the Municipality of Shawville. Carried unanimously.

65-26 Moved by Lyse Lacourse, that the Council of the Municipality of Shawville authorizes the purchase of a stair climber from Amazon in the amount of \$1,710.00 plus applicable taxes, to be used at the archives. Carried unanimously.

MUNICIPALITY OF SHAWVILLE
FIRST DRAFT BY-LAW NUMBER 468
TO AMEND ZONING BY-LAW NUMBER 417

WHEREAS: the Planning Advisory Committee has received a request from Charles Vaillant for #0451-78-8541 also know as: 592 King in Shawville

WHEREAS: Councillor Lisa Taylor brings in a notice of motion to amend zoning by-law number 417 in zone RE-21. The zoning amendment will include Group 1- Dwelling Groups

Medium density R2 - Class for this zone.

WHEREAS: The Planning Advisory Committee has recommended that
It is advisable to amend by-law 417 to allow in the Zoning By-Law Number 417 the following:

Zone: RE-21

1. Dwelling Groups

Low Density – Class R1

To also be included in:

1. Dwelling Groups
Medium Density – Class R2

Municipality of Shawville

By-Law 417

Zoning Bylaw:

Zone Number	21	22	23	24	25	26	27	28	29	30
Dominant Use	RE	RE	C	CM	C	RE	RE	C	CO	IN
1. DWELLING GROUPS										
Low density – Class R1	X	X	X	X		X	X	X		
Medium density – Class R2	X	X								
High density – Class R3		X								
2. COMMERCIAL AND SERVICES GROUPS										
Neighbourhood - Class C1				X						
Municipal – Class C2									X	X
Semi-industrial – Class C3			X		X			X	X	X
3. TOURISM AND RECREATION GROUPS										
Recreation and Leisure – Class RT 1										
Tourist Accommodation – Class RT2										
4. INDUSTRIES GROUPS										
Light industry – Class I1										X
Medium industry – Class I2										
5. PUBLIC GROUPS										
Neighbourhood – Class P1										
Community – Class P2										
Parks and green spaces – Class P3		X				X	X		X	
Utilities – Class P4										
6. AGRICULTURE GROUPS										
Cultivation – Class A1	X	X							X	X
Breeding – Class A2										
7. FORESTRY GROUPS										
Forest management – Class F1										
USES SPECIFICALLY EXCLUDED										
See Notes	(a)	(a)	(a)	(a)		(a)		(a)		
USES SPECIFICALLY ALLOWED										
See Notes										
MINIMUM LAYOUT STANDARDS										
Front setback (m)	7.6	7.6	7.6	6	15	7.6	7.6	7.6	-	10
Side setback (m)	2	2	2	2	4	2	2	2	-	4
Rear setback (m)	7	7	2	2	4	7	7	2	-	2
SPECIAL PROVISIONS										
Lakes and watercourses										
Setback from Highway 148 or 303										
Authorization from CPTAQ										

Therefore: it is moved by Inger Elliott and resolved that By-Law Number 468 is amended as follows: in zone RE-21. The zoning amendment will include Group 1- Dwelling Groups Medium density R2 - Class for this zone.

By-Law number 468 was adopted as read at a regular meeting of Council held March 10, 2026, will come into force according to law.

Mayor

Director General

MUNICIPALITY OF SHAWVILLE
FIRST DRAFT BY-LAW NUMBER
469 TO AMEND ZONING BY-LAW NUMBER 417

WHEREAS: the Planning Advisory Committee has received a request from 6454950 Canada Inc. represented by Iqbal Dar Mazhar for #0551-34-4869 also know as: 114 Avenue Victoria in Shawville.

WHEREAS: Councillor Lisa Taylor brings in a notice of motion to amend zoning by-law number 417 in zone C-10. The zoning amendment will include Group 1- High density R3 - Class for this zone.

WHEREAS: The Planning Advisory Committee has recommended that
It is advisable to amend by-law 417 to allow in the Zoning By-Law Number 417 the following:

Zone: C-10

Business and Services Group

Neighbourhood – Class C1

Municipal – Class C2

To also be included in:

1. Dwelling Groups

High Density – Class R3

Municipality of Shawville

By-Law 417

Zoning By-law

Zone Number	1	2	3	4	5	6	7	8	9	10
Dominant Use	CM	CM	CM	CM	PU	RE	CM	RE	PU	C
1. DWELLING GROUPS										
Low density – Class R1		X	X	X		X	X	X		
Medium density – Class R2	X	X	X	X		X		X	X	
High density – Class R3			X			X			X	X
2. COMMERCIAL AND SERVICES GROUPS										
Neighbourhood - Class C1	X	X	X	X			X			X
Municipal – Class C2	X	X	X	X			X		X	X
Semi-industrial – Class C3			x							
3. TOURISM AND RECREATION GROUPS										
Recreation and Leisure – Class RT 1										
Tourist Accommodation – Class RT2										
4. INDUSTRIES GROUPS										
Light industry – Class I1										
Medium industry – Class I2										
5. PUBLIC GROUPS										
Neighbourhood – Class P1					X				X	
Community – Class P2	X	X							X	X
Parks and green spaces – Class P3										
Utilities – Class P4										
6. AGRICULTURE GROUPS										
Cultivation – Class A1										
Breeding – Class A2										
7. FORESTRY GROUPS										
Forest management – Class F1										
USES SPECIFICALLY EXCLUDED										
See Notes		(a)	(a)	(a)		(a)	(a)	(a)		
USES SPECIFICALLY ALLOWED										
See Notes								(e)		
MINIMUM LAYOUT STANDARDS										
Front setback (m)	2	2	2	2	4	2	2	1	1	2
Side setback (m)	0	1	1	1	2	1	1	1	1	1
Rear setback (m)	2	2	2	2	2	2	2	2	1	2
SPECIAL PROVISIONS										
Lakes and watercourses										
Setback from Highway 148 or 303										
Authorization from CPTAQ										

67-26 **Therefore:** it is moved by Lisa Taylor and resolved that By-Law Number is amended as follows: in zone C-10. The zoning amendment will include Group 1- Dwelling Groups High density R3 - Class for zone C-10.

By-Law number 469 was adopted as read at a regular meeting of Council held March 10, 2026, will come into force according to law.

Mayor

Director General

Correspondence

-Letter from Pontiac Bursaries re. requesting donation

68-26 Moved by Katie Sharpe, that the council of the Municipality of Shawville authorizes a donation in the amount of \$500.00 to Pontiac Bursaries. Carried unanimously.

-Letter from Shawville Lions Country Jamboree

69-26 Moved by Lyse Lacourse, that the Council of the Municipality of Shawville authorizes to donate \$1,000.00 to the 2026 Shawville Lions Country Jamboree. Carried unanimously.

Committee Reports

Bill McCleary

Discussion: Chalk River
(FRR) Component 4 Intermunicipal Cooperation

Regions and Rurality Fund (FRR) - Component 4 "intermunicipal Cooperation" - Enhancement of the intermunicipal agreement between the MRC Pontiac and the MRC des Collines-de-l'Outaouais for the provision of passenger transportation services

WHEREAS: the Municipality of Shawville acknowledges that it has read the Applicant's Guide Concerning the Municipal Cooperation and Governance Component of the Regions and Rurality Fund, intermunicipal Cooperation sub-component.

WHEREAS: the municipal bodies of Alleyn-et-Cawood, Bristol, Bryson, Campbell's Bay, Chichester, Clarendon, Fort-Coulonge, L'Île-du-Grand-Calumet, L'Isle-aux-Allumettes, Litchfield, Mansfield-et-Pontefract, Otter Lake, Portage-du-Fort, Rapides-des-Joachims, Shawville, Sheenboro, Thorne, Waltham, Cantley, Chelsea, L'Ange-Gardien, La Pêche, Pontiac, Val-des-Monts and the MRC des Collines-de-l'Outaouais wish to present a project to improve the transportation service of persons who are the subject of an intermunicipal agreement between the MRC Pontiac and the MRC des Collines-de-l'Outaouais as part of the Cooperation and Municipal Governance component of the Regions and Rurality Fund.

70-26 **THEREFORE:** it is moved by Lyse Lacourse, and resolved that this resolution be adopted and that it rules and enact as follows:

- The council of the Municipality of Shawville undertakes to participate in the project to improve the intermunicipal agreement between the MRC Pontiac and the MRC des Collines-de-l'Outaouais for the provision of passenger transportation services.
- The Board agrees to pay a portion of the costs, namely the minimum contribution required under the program.
- Council appoints the MRC Pontiac as the organization responsible for the project and authorizes the submission of the project under the Municipal Cooperation and Governance component of the Regions and Rurality Fund, intermunicipal Cooperation sub-component.

Council designates the Director General, Crystal Webb, to sign any document that is necessary or useful or requested by the municipal body responsible for the project. Carried unanimously.

Katie Sharpe
Fire Commission Meeting
Discussion on the Intermunicipal Agreement with Bristol to send a letter Municipality of Bristol

71-26 It is moved by Katie Sharpe that the Council of the Municipality of Shawville authorizes the sending of a registered letter to the Municipality of Bristol to initiate discussions regarding the existing agreement and to determine how to proceed with Fire Services.

Carried unanimously.

Discussion: Intermunicipal Agreements proposal we have until the end of March to submit comments to be adopted in April

Discussion: Fire Safety Programs to be reviewed by the Fire Chief then will be shared with council for approval

Inger Elliott
Planting Flowers – High School

Richard Armitage
Discussion:
Pumping Station
Ready for the ice storm

Julien Gagnon
Public Infrastructure Meeting

Lyse Lacourse
Discussion MADA

Lisa Taylor
Discussion Set up a meeting with Jon Stuart Community Calendar

72-26 Moved by Julien Gangon, that the meeting be adjourned at 7:17 p.m.

Mayor

Director General