September 15, 2026

A regular meeting of Shawville Council was called to order by Acting Mayor Lisa Taylor, at the Town Hall at 6:30 p.m., September 15, 2026, with Councillors, Inger Elliott, Julien Gagnon and Lyse Lacourse as well as Crystal Webb, Director General.

218-26 Moved by Inger Elliott and resolved that the agenda be adopted. Carried unanimously.

1. Call to Order
2. Adoption of the Agenda
3. Declaration of Conflicts of Interest
4. First Visitors' Question Period
5. New Business Arising
6. Adoption of Minutes
A. Regular Meeting - August 11, 2026
B. Special Meeting - August 19, 2026
C. Special Meeting -August 24, 2026
D. Special Meeting - September 3, 2026
E. Special Meeting - September 8, 2026
7. Accounts Presented for Approval
8. Call for Tender – Loader
Proceed with a call for tenders through the Système électronique d'appel d'offres (SEAO) for the purchase of a loader.
9. Purchase of five hundred Green Municipal Tote Bags
10. Amendment to Resolution No. 142-25
Consideration of an amendment to Resolution No. 142-25 to include the Mayor in the municipal appointments.
11. Purchase of Doors – Municipal Garage
Consideration of the purchase of doors from Access Entry Systems Inc. for the municipal garage.
12. Correspondence
13. Committee Reports
14. Second Visitors' Question Period
15. Adjournment

No Declaration of Conflicts of Interest

Visitors' Question Period
Bonney Harris, Patti Moffatt, Richard Armitage, Katie Sharpe and Cathy Meier attend the council meeting

Patti Moffatt, asking the question to councilor Elliott re. conflict working at the Shawville Fair

No New Business Arising

219-26 Moved by Lyse Lacourse, and resolved that the regular minutes of August 11, 2026, be adopted. Carried unanimously.

220-26 Moved by Julien Gagnon, and resolved that the special minutes of August 19, 2026, be adopted. Carried unanimously.

221-26 Moved by Inger Elliott, and resolved that the special minutes of August 24, 2026, be adopted. Carried unanimously.

222-26 Moved by Lyse Lacourse, and resolved that the special minutes of September 3, 2026, be adopted. Carried unanimously.

223-26 Moved by Lyse Lacourse, and resolved that the special minutes of September 8, 2026, be adopted. Carried unanimously.

Accounts Presented for Approval

A&C Auto Parts	36.84
Antrim Western Star	35.55
Bell Mobility	309.87
Bensons	113.11
Campbell's Bay Ciment & McGrimmon Cartage	498.02
Desjardins	7 714.91
Eurofin	1 844.89
Fillogreen	9 112.65
FQM	776.08
W.A. Hodgins	610.18
Hayes Manufacturing	16.91
Hydro-Quebec	4 171.95
Iconix	781.93
J&J Grocery	982.89
Jason Hynes	80 370.40
Joe Johnson Equipment	131.97
Lamarche & Mc Guinty Inc.	327.81
Layman Fire and Safety	655.40
M&R Feeds	170.50
M.R.C. de Pontiac	94 563.90
MacEwen	8 805.61
Master Card	3 127.00
McGrimmons Cartage	11 108.53
Mickey McGuire Const. Ltd.	1 387.99
Mountainview Turf	500.00
Municipality of Clarendon	10 215.86
Olys	820.92
O'Malley's Equipment	352.11

Petro Pontiac		461.51
Pitney Bowes		32.51
Plomberie Environord Inc.		5 564.79
Pontiac Agriculture Society		21 450.11
Pontiac High School		585.00
Pontiac Printshop		493.93
Receiver General of Canada		8 597.56
Revenu Québec		22 720.10
Roadly		3 587.68
Robert Boileau Inc.		7 524.95
Robinson's Filter Solutions		876.04
Sani- Tec		1 104.74
Sheppard, Lori		651.28
Solutios		5 656.77
SSQ Financial Group		4 687.21
Superior		74.73
T & J Refrigeration inc.		11 353.78
Telebec		436.60
Telus		437.63
Vallee du Pontiac Electric Inc.		1 064.26
Valu-mart		105.88
Vaughan Bastien		656.50
Webb, Crystal		26.52
Wepc		6 984.75
West Quebec Post		39.03
Yach, Denzil		6 500.00
	Total $	**351 217.64**

Certificate of Availability of Funds

I, the undersigned, Director General of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 15th day of September 2026.

_____

Crystal Webb, Director General

224-26 Moved by Julien Gagnon and resolved that the Council of the Municipality of Shawville authorize the payment of the accounts for the month of in the amount totalling 351,217.64. Carried unanimously.

225-26 Moved by Inger Elliott, that the council of the Municipality of Shawville authorizes the Director General to proceed with a call for tender through the Système électronique d'appel d'offres (SEAO) for the purchase of a loader. Carried unanimously.

WHEREAS the Municipality of Shawville wishes to provide green tote bags as part of its new resident and information packages;

226-26 **THEREFORE** it is moved by Lyse Lacourse the Municipal Council of the Municipality of Shawville authorize the acceptance of the quotation from Equity for the purchase of 500 green tote bags, at a total cost of $1,850.00, taxes included;

BE IT FURTHER RESOLVED THAT the expenditure be charged to account number 02-62200-951. Carried unanimously.

227-26 Moved by Lyse Lacourse, that the council of the Municipality of Shawville authorizes to amend resolution number 142-25 to include the Mayor in the Municipal Appointments in section 3 and to remove the Fire Chief:

WHEREAS

- The Municipality is responsible for providing fire protection in accordance with Québec's Fire Safety Act and the MRC Pontiac Fire Safety Cover Plan (FSCP/SCRI).
- Council has received a presentation dated August 18, 2025, regarding options to regionalize fire services across participating municipalities of the MRC Pontiac.
- Council wishes to improve service quality, ensure equitable cost-sharing, and evaluate governance models (e.g., via the MRC, an intermunicipal board/regie, or other intermunicipal agreements).
- A structured, time-limited analysis led by a committee of municipal stakeholders is required before making any final decision.

1. **Statement of Intent.** Council hereby expresses its intention to proceed with some form of regionalization of fire services, subject to the conditions in this resolution and to the final approval of a complete intermunicipal agreement.
2. **Creation of a Transition & Analysis Committee (the "Committee").** Council agrees to the creation of a committee composed of representatives from the participating municipalities, mandated to analyze and propose the recommended form and format of regionalization.
3. **Municipal Appointments. The Municipality appoints the following members to the Committee:**
    - **Director General**
    - **Mayor**
4. **Committee Mandate.** The Committee shall:
    - Develop a Strategic Communication Plan to be shared with partner municipalities, their firefighters, and residents—setting out key messages, channels, and a schedule—to ensure maximum transparency
    - before any official decisions are taken.
    - Draft a complete intermunicipal agreement (form and format to be determined), including governance, cost-sharing formula, service levels/standards, apparatus and asset management, human resources/roles, dispatch/communications, training and SOP harmonization, implementation schedule, and budget impacts.

- Conduct consultations with fire personnel and the public, as appropriate; and
- Produce a Transition & Implementation Plan with timelines and milestones.

5. **Non-Binding Nature.** No decision will be final until a complete agreement is drafted by the Committee and adopted by resolution of each participating municipality. This resolution does not authorize any asset transfer, staffing changes, or capital/operating expenditures beyond normal budgets without subsequent Council approval.
6. **Participation Condition.** Only municipalities that adopt this intention resolution shall participate in negotiations and decision-making regarding the costs and cost-sharing of regionalization. Municipalities that do not adopt this resolution shall not partake in such negotiating and decision-making.
7. **Authorizations.** The Mayor and the Director General are authorized to sign a letter of intent, share necessary operational and financial data, and perform any act required to carry out the analysis contemplated by this resolution. **Transmission.** The Director General shall transmit a certified copy of this resolution to the MRC Pontiac and to the other participating municipalities. Carried unanimously.

228-26 Moved by Inger Elliott that the Council of the Municipality of Shawville authorizes the acceptance of Quotation No. 3140, dated April 17, 2025, from Access Entry Systems Inc., in the amount of $12,281.60, taxes and surcharge included, for garage doors, including all weather striping and hardware. Carried unanimously.

Correspondence
-Pontiac High School hosting a BBQ for the Terry Fox run
-Letter received from SFSC and SDMHA re. Sponsorship of Sign
-Trunk or Treat October 24th, 2026, Close Main Street

229-26 Moved by Councillor Lyse Lacourse that the Council of the Municipality of Shawville authorize a donation of $200.00 to Pontiac High School to assist with the purchase of supplies for its upcoming BBQ, being held to raise funds and awareness in support of the Terry Fox Run and the Terry Fox Foundation. Carried unanimously.

WHEREAS the Municipality of Shawville wishes to renew its existing sponsorship sign located at the Shawville Arena;

WHEREAS the sponsorship supports the Shawville Figure Skating Club (SFSC) and the Shawville and District Minor Hockey Association (SDMHA);

230-26 **THEREFORE** it is moved Lyse Lacourse that the Council of the Municipality of Shawville authorize the renewal of its existing sponsorship sign at the Shawville Arena in the amount of $300.00, for the benefit of the Shawville Figure Skating Club (SFSC) and the Shawville and District Minor Hockey Association (SDMHA). Carried unanimously.

231-26 Moved by Lyse Lacourse, that the Council of the Municipality of Shawville authorizes the closure of Main Street, from Boutique Shawville Shoes to Your Independent Grocer, on October 24, 2026, from 1:00 p.m. to 3:00 p.m., for the purpose of holding the Trunk or Treat event. Carried unanimously.

Committee Report
Acting Mayor Lisa Taylor
-Working on our next Planning Meeting

Julien Gagnon
-A meeting was set up with Shawville and Clarendon re Arena. We are moving forward with the opening of the arena.
Both Municipalities will be working together.

Lyse Lacourse
-OMH Meeting unable to attend

2nd Visitors' Question Period
Patti Moffatt asked for an explanation on resolution number 142-25
Acting Mayor Lisa Taylor read it

Katie Sharpe requested, if possible, to have a copy of the account payables available for the visitors during the meeting

Bonney Harris asked questions regarding the garbage pick-up around town, like along Main Street and Mill Dam Park, as at some places the garbage had been left too long

232-26 Moved by Julien Gagnon, that the meeting be adjourned at 6:57 p.m.

_____ _____
Acting Mayor Director General